

# NEVADA STATE BOARD of DENTAL EXAMINERS



BOARD TELECONFERENCE MEETING

TUESDAY, JANUARY 18, 2022

6:00 P.M.

**PUBLIC BOOK**

**Agenda Item 3:**  
**Election of Officers – NRS 631.160**



**NRS 631.160** Officers and Executive Director.

1. At the first regular meeting of each year, the Board shall elect from its membership one of its members as President and one of its members as Secretary-Treasurer, each of whom shall hold office for 1 year and until a successor is elected and qualified.

2. The Board shall define the duties of the President, the Secretary-Treasurer and the Executive Director.

3. The Executive Director shall receive such compensation as determined by the Board, and the Board shall fix the amount of the bond to be furnished by the Secretary-Treasurer and the Executive Director.

[Part 4:152:1951; A [1953, 363](#)] — (NRS A [1995, 275](#))

**Agenda Item 6 (b):**  
**NRS 631.3635**

**NRS 631.3635** Appointment of panel to review investigation or informal hearing; members; requirements of review; findings and recommendation.

1. The Board shall appoint a panel to review an investigation or informal hearing conducted pursuant to [NRS 631.363](#). Such a panel must consist of:

(a) If the subject of the investigation or informal hearing is a holder of a license to practice dental hygiene, one member of the Board who is a holder of a license to practice dentistry, one member of the Board who is a holder of a license to practice dental hygiene and one holder of a license to practice dental hygiene who is not a member of the Board and is not the subject of the investigation or informal hearing.

(b) If the subject of the investigation or informal hearing is a holder of a license to practice dentistry or any other person not described in paragraph (a), one member of the Board who is a holder of a license to practice dentistry, one member of the Board who is a holder of a license to practice dental hygiene and one holder of a license to practice dentistry who is not a member of the Board and is not the subject of the investigation or informal hearing.

2. A review panel appointed pursuant to subsection 1 shall, in conducting a review of an investigation or informal hearing conducted pursuant to [NRS 631.363](#), review and consider, without limitation:

(a) All files and records collected or produced by the investigator;

(b) Any written findings of fact and conclusions prepared by the investigator; and

(c) Any other information deemed necessary by the review panel.

3. The investigator who conducted the investigation or informal hearing pursuant to [NRS 631.363](#) shall not participate in a review conducted pursuant to subsection 1.

4. Before the Board takes any action or makes any disposition relating to a complaint, the review panel appointed pursuant to subsection 1 to conduct a review of the investigation or informal hearing relating to the complaint shall present to the Board its findings and recommendation relating to the investigation or informal hearing, and the Board shall review and consider those findings and recommendations.

5. Meetings held by a review panel appointed pursuant to subsection 1 are not subject to the provisions of [chapter 241](#) of NRS.

(Added to NRS by [2017, 988](#))

**NRS 631.3635** Appointment of panel to review investigation or informal hearing; members; requirements of review; findings and recommendation.

1. The Board shall appoint a panel to review an investigation or informal hearing conducted pursuant to [NRS 631.363](#). Such a panel must consist of:

(a) If the subject of the investigation or informal hearing is a holder of a license to practice dental hygiene, one member of the Board who is a holder of a license to practice dentistry, one member of the Board who is a holder of a license to practice dental hygiene and one holder of a license to practice dental hygiene who is not a member of the Board and is not the subject of the investigation or informal hearing.

(b) If the subject of the investigation or informal hearing is a holder of a license to practice dentistry or any other person not described in paragraph (a), one member of the Board who is a holder of a license to practice dentistry, one member of the Board who is a holder of a license to practice dental hygiene and one holder of a license to practice dentistry who is not a member of the Board and is not the subject of the investigation or informal hearing.

2. A review panel appointed pursuant to subsection 1 shall, in conducting a review of an investigation or informal hearing conducted pursuant to [NRS 631.363](#), review and consider, without limitation:

(a) All files and records collected or produced by the investigator;

(b) Any written findings of fact and conclusions prepared by the investigator; and

(c) Any other information deemed necessary by the review panel.

3. The investigator who conducted the investigation or informal hearing pursuant to [NRS 631.363](#) shall not participate in a review conducted pursuant to subsection 1.

4. Before the Board takes any action or makes any disposition relating to a complaint, the review panel appointed pursuant to subsection 1 to conduct a review of the investigation or informal hearing relating to the complaint shall present to the Board its findings and recommendation relating to the investigation or informal hearing, and the Board shall review and consider those findings and recommendations.

5. Meetings held by a review panel appointed pursuant to subsection 1 are not subject to the provisions of [chapter 241](#) of NRS.

(Added to NRS by [2017, 988](#))

**NRS 622A.170** Informal dispositions; consent and settlement agreements; designation of hearing panels.

1. The provisions of this chapter do not affect or limit the authority of a regulatory body, at any stage of a contested case, to make an informal disposition of the contested case pursuant to subsection 5 of [NRS 233B.121](#) or to enter into a consent or settlement agreement approved by the regulatory body pursuant to [NRS 622.330](#).

2. The provisions of this chapter do not affect or limit the authority of a regulatory body to designate a panel of its members to hear a contested case pursuant to this chapter.

(Added to NRS by [2005, 744](#))

**NRS 622.330** Consent and settlement agreements: Conditions for entry; deemed public records; exceptions.

1. Except as otherwise provided in this section, a regulatory body may not enter into a consent or settlement agreement with a person who has allegedly committed a violation of any provision of this title which the regulatory body has the authority to enforce, any regulation adopted pursuant thereto or any order of the regulatory body, unless the regulatory body discusses and approves the terms of the agreement in a public meeting.

2. A regulatory body that consists of one natural person may enter into a consent or settlement agreement without complying with the provisions of subsection 1 if:

(a) The regulatory body posts notice in accordance with the requirements for notice for a meeting held pursuant to [chapter 241](#) of NRS and the notice states that:

(1) The regulatory body intends to resolve the alleged violation by entering into a consent or settlement agreement with the person who allegedly committed the violation; and

(2) For the limited time set forth in the notice, any person may request that the regulatory body conduct a public meeting to discuss the terms of the consent or settlement agreement by submitting a written request for such a meeting to the regulatory body within the time prescribed in the notice; and

(b) At the expiration of the time prescribed in the notice, the regulatory body has not received any requests for a public meeting regarding the consent or settlement agreement.

3. If a regulatory body enters into a consent or settlement agreement that is subject to the provisions of this section, the agreement is a public record.

4. The provisions of this section do not apply to a consent or settlement agreement between a regulatory body and a licensee that provides for the licensee to enter a diversionary program for the treatment of an alcohol or other substance use disorder.

(Added to NRS by [2003, 3417](#))

**Agenda Item 6(c):**  
**Authorized Investigative Complaints – NRS 631.360**

**NRS 631.360** Investigation, notice and hearing; subpoena; search warrant; continuances; retention of complaints; regulations. [Effective January 1, 2020.]

1. Except as otherwise provided in [NRS 631.364](#), the Board may, upon its own motion, and shall, upon the verified complaint in writing of any person setting forth facts which, if proven, would constitute grounds for initiating disciplinary action, investigate the actions of any person who practices dentistry, dental hygiene or dental therapy in this State. A complaint may be filed anonymously. If a complaint is filed anonymously, the Board may accept the complaint but may refuse to consider the complaint if anonymity of the complainant makes processing the complaint impossible or unfair to the person who is the subject of the complaint.

2. The Board shall, before initiating disciplinary action, at least 10 days before the date set for the hearing, notify the accused person in writing of any charges made. The notice may be served by delivery of it personally to the accused person or by mailing it by registered or certified mail to the place of business last specified by the accused person, as registered with the Board.

3. At the time and place fixed in the notice, the Board shall proceed to hear the charges. If the Board receives a report pursuant to subsection 5 of [NRS 228.420](#), a hearing must be held within 30 days after receiving the report.

4. The Board may compel the attendance of witnesses or the production of documents or objects by subpoena. The Board may adopt regulations that set forth a procedure pursuant to which the Executive Director may issue subpoenas on behalf of the Board. Any person who is subpoenaed pursuant to this subsection may request the Board to modify the terms of the subpoena or grant additional time for compliance.

5. The Board may obtain a search warrant from a magistrate upon a showing that the warrant is needed for an investigation or hearing being conducted by the Board and that reasonable cause exists to issue the warrant.

6. If the Board is not sitting at the time and place fixed in the notice, or at the time and place to which the hearing has been continued, the Board shall continue the hearing for a period not to exceed 30 days.

7. The Board shall retain all complaints received by the Board pursuant to this section for at least 10 years, including, without limitation, any complaints not acted upon.

[Part 11:152:1951] — (NRS A [1969, 95](#); [1981, 99](#); [1983, 1114](#); [1993, 784](#); [2007, 508](#); [2009, 883](#); [2013, 2219](#); [2017, 4415](#), effective January 1, 2020)



**Agenda Item 7(a):**  
**Discussion, Consideration, and Possible Determination of**  
**Board Meeting Date for Calendar Year of 2022 – NRS**  
**631.190**

**NRS 631.190** Powers and duties. [Effective January 1, 2020.] In addition to the powers and duties provided in this chapter, the Board shall:

1. Adopt rules and regulations necessary to carry out the provisions of this chapter.
2. Appoint such committees, review panels, examiners, officers, employees, agents, attorneys, investigators and other professional consultants and define their duties and incur such expense as it may deem proper or necessary to carry out the provisions of this chapter, the expense to be paid as provided in this chapter.
3. Fix the time and place for and conduct examinations for the granting of licenses to practice dentistry, dental hygiene and dental therapy.
4. Examine applicants for licenses to practice dentistry, dental hygiene and dental therapy.
5. Collect and apply fees as provided in this chapter.
6. Keep a register of all dentists, dental hygienists and dental therapists licensed in this State, together with their addresses, license numbers and renewal certificate numbers.
7. Have and use a common seal.
8. Keep such records as may be necessary to report the acts and proceedings of the Board. Except as otherwise provided in [NRS 631.368](#), the records must be open to public inspection.
9. Maintain offices in as many localities in the State as it finds necessary to carry out the provisions of this chapter.
10. Have discretion to examine work authorizations in dental offices or dental laboratories.

[Part 4:152:1951; A [1953, 363](#)] — (NRS A [1963, 150](#); [1967, 865](#); [1993, 2743](#); [2009, 3002](#); [2017, 989](#), [2848](#); [2019, 3205](#), effective January 1, 2020)

**Agenda Item 7(b):**

**Update Regarding Board's Delegation of Authority to the Executive Director to Approve Purchases from a Single Vendor in an Amount not Exceeding \$10,000.00 from the Board's Operating Account upon Prior Review and Approval from the Board's Secretary-Treasurer – NRS 631.160 and 631.190**

**NRS 631.160** Officers and Executive Director.

1. At the first regular meeting of each year, the Board shall elect from its membership one of its members as President and one of its members as Secretary-Treasurer, each of whom shall hold office for 1 year and until a successor is elected and qualified.

2. The Board shall define the duties of the President, the Secretary-Treasurer and the Executive Director.

3. The Executive Director shall receive such compensation as determined by the Board, and the Board shall fix the amount of the bond to be furnished by the Secretary-Treasurer and the Executive Director.

[Part 4:152:1951; A [1953, 363](#)] — (NRS A [1995, 275](#))

**NRS 631.190** Powers and duties. [Effective January 1, 2020.] In addition to the powers and duties provided in this chapter, the Board shall:

1. Adopt rules and regulations necessary to carry out the provisions of this chapter.
2. Appoint such committees, review panels, examiners, officers, employees, agents, attorneys, investigators and other professional consultants and define their duties and incur such expense as it may deem proper or necessary to carry out the provisions of this chapter, the expense to be paid as provided in this chapter.
3. Fix the time and place for and conduct examinations for the granting of licenses to practice dentistry, dental hygiene and dental therapy.
4. Examine applicants for licenses to practice dentistry, dental hygiene and dental therapy.
5. Collect and apply fees as provided in this chapter.
6. Keep a register of all dentists, dental hygienists and dental therapists licensed in this State, together with their addresses, license numbers and renewal certificate numbers.
7. Have and use a common seal.
8. Keep such records as may be necessary to report the acts and proceedings of the Board. Except as otherwise provided in [NRS 631.368](#), the records must be open to public inspection.
9. Maintain offices in as many localities in the State as it finds necessary to carry out the provisions of this chapter.
10. Have discretion to examine work authorizations in dental offices or dental laboratories.

[Part 4:152:1951; A [1953, 363](#)] — (NRS A [1963, 150](#); [1967, 865](#); [1993, 2743](#); [2009, 3002](#); [2017, 989, 2848](#); [2019, 3205](#), effective January 1, 2020)

**CREATIVE BUILDERS, INC****3395 S. Jones Blvd. #123****Las Vegas, NV 89146****INVOICE**

Attention:

**Attn: Phil Su****Nevada Dental Association****2651 N. Green Valley Pkwy #104****Las Vegas, NV 89014****pwsu@dental.Nv.gov****CHANGE ORDER 1,2,3,4,5**

Project Title: NEVADA DENTAL ASSOC

Project Description: Renovation

Invoice Number: 67890

Description	Quantity	Unit Price	Cost
<b>INSTALL NEW GRANITE RECEPTION AREA</b>	1	\$ 1	\$ 4,250
<b>RELOCATE OLD DOORS</b>	5	\$ 320	\$ 1,600
<b>INSTALL CAT 5</b>	19	\$ 100	\$ 1,900
<b>REPLACE SWITCHES</b>	16	\$25	\$400
<b>INSTALL NEW OUTLETS</b>	2	\$125	\$250
		<b>Total</b>	<b>\$ 8,425</b>

Thank you for your business! It was a pleasure to work on your project

Sincerely yours,

Nick Ceabuca

**Agenda Item 7(c):**

**Discussion, Consideration, and Possible Approval/  
Rejection of Recommendations by the Anesthesia  
Committee to the Board Regarding Proposed Changes  
to Nevada Administrative Code Chapter 631 Pertaining  
to Certain Anesthesia Regulations, as first proposed in  
the Board's September 14, 2018 Public Workshop –  
NRS 631.265 & NAC 631.224**

**NRS 631.265** Permit to administer or supervise administration of general anesthesia, minimal sedation, moderate sedation or deep sedation; regulations.

1. No licensed dentist or person who holds a restricted license issued pursuant to [NRS 631.275](#) may administer or supervise directly the administration of general anesthesia, minimal sedation, moderate sedation or deep sedation to dental patients unless the dentist or person has been issued a permit authorizing him or her to do so by the Board.

2. The Board may issue a permit authorizing a licensed dentist or person who holds a restricted license issued pursuant to [NRS 631.275](#) to administer or supervise directly the administration of general anesthesia, minimal sedation, moderate sedation or deep sedation to dental patients under such standards, conditions and other requirements as the Board shall by regulation prescribe.

(Added to NRS by [1983, 278](#); A [1989, 1740](#); [2001, 2692](#); [2015, 3876](#))



**NAC 631.224** Employment of certified registered nurse anesthetist to administer anesthesia or sedation; restrictions on allowing persons to administer treatment. ([NRS 631.190](#), [631.265](#))

1. Any dentist who holds a general anesthesia permit pursuant to the provisions of [NAC 631.2211](#) to [631.2256](#), inclusive, may employ a certified registered nurse anesthetist to administer the general anesthesia, deep sedation or moderate sedation to a patient if the dentist is physically present and directly supervises the administration of the general anesthesia, deep sedation or moderate sedation to the patient. The holder of the permit must maintain at his or her office evidence in writing that the certified registered nurse anesthetist is licensed to practice in the State of Nevada and maintains unrestricted active staff privileges within the department of anesthesiology at a hospital or surgical center for which a permit is held as required by [NRS 449.442](#).

2. Except as otherwise provided in [NAC 631.2236](#), a dentist who does not hold a general anesthesia permit may not allow any person to administer general anesthesia, deep sedation or moderate sedation to his or her patients unless the treatment is rendered within a facility for which a permit is held as required by [NRS 449.442](#).

(Added to NAC by Bd. of Dental Exam'rs, eff. 10-7-85; A by R005-99, 9-7-2000; R159-08, 4-23-2009; R004-17, 5-16-2018)

**APPROVED REGULATION OF THE  
BOARD OF DENTAL EXAMINERS OF NEVADA**

**LCB File No. R004-17**

Effective May 16, 2018

EXPLANATION – Matter in *italics* is new; matter in brackets ~~omitted material~~ is material to be omitted.

**AUTHORITY:** §§1, 2 and 4, NRS 631.190; §3, NRS 631.190 and 631.345; §§5-21 and 24, NRS 631.190 and 631.265; §22, NRS 631.190, 631.265 and 631.342; §23, NRS 631.190, 631.347 and 631.350.

A REGULATION relating to dentistry; revising provisions relating to moderate sedation; revising provisions relating to the administration of certain anesthesia and medications that do not constitute sedation; revising provisions relating to the permitting of dentists and facilities by the Board of Dental Examiners of Nevada for the administration of sedation; revising provisions relating to the education and experience required to administer sedation to certain patients; requiring a dentist administering sedation to certain patients to have certain equipment available in his or her office; revising provisions relating to obtaining a certificate of site approval from the Board; revising provisions relating to the employment of certain licensees to administer sedation; increasing the number of hours of study required to renew certain sedation permits; and providing other matters properly relating thereto.

**Legislative Counsel’s Digest:**

Existing law requires the Board of Dental Examiners of Nevada to regulate the practice of dentistry in this State. (NRS 631.190) Existing law also prohibits a licensed dentist from administering general anesthesia, moderate sedation or deep sedation to a patient without first obtaining a permit from the Board. Existing law further requires the Board to adopt regulations to establish standards relating to the administration of general anesthesia, moderate sedation and deep sedation. (NRS 631.265) Existing regulations establish the process by which a licensed dentist may obtain a permit for the administration of anesthesia or sedation and also set forth the standards by which such anesthesia or sedation is administered. (NAC 631.2211-631.2256)

**Section 1-4, 7-11 and 19-23** of this regulation change the term “conscious sedation” to “moderate sedation” to be consistent with the term used in existing law. **Section 5** of this regulation specifies the circumstances under which the administration of oral medication to relieve the anxiety of a patient does not fall under the scope of the regulations relating to sedation.

Under existing regulations, a dentist is authorized to use general anesthesia, deep sedation or moderate sedation if he or she: (1) holds the applicable permit issued by the Board; (2) obtains

5. A system for delivering oxygen must have adequate full-face masks and appropriate connectors, and be capable of delivering oxygen to the patient under positive pressure. An adequate alternate system for delivering oxygen is also required.

6. A recovery area must be provided that has available oxygen, adequate lighting, suction and electrical outlets. The recovery area may be the operating theater. A member of the staff must be able to observe the patient at all times during the recovery.

7. Except as otherwise provided in this subsection, ancillary equipment must include:

(a) A laryngoscope complete with an adequate selection of blades and spare batteries and bulbs;

(b) Endotracheal tubes and appropriate connectors;

(c) Oral airways;

(d) A tonsillar or pharyngeal suction tip adaptable to all office suction outlets;

(e) An endotracheal tube type forcep;

(f) A sphygmomanometer and stethoscope;

(g) An electrocardioscope and an automatic external defibrillator;

(h) Adequate equipment for the establishment of an intravenous infusion; ~~and~~

(i) A pulse oximeter ~~;~~ *and*

(j) *A capnography monitor.*

→ ~~A~~ *Except as otherwise provided in subsection 8, a* dentist's office inspected or evaluated for the issuance or renewal of a ~~conscious~~ *moderate* sedation permit is not required to have the ancillary equipment described in paragraphs (a), (b), (e), ~~and~~ (e) ~~;~~ *and (j).*

8. *In addition to the requirements of subsection 7, if general anesthesia, deep sedation or moderate sedation is administered at the dentist's office to a patient 12 years of age or younger, the following equipment must be available at the dentist's office:*

- (a) *A pediatric size ambu bag and masks;*
- (b) *Pediatric blood pressure cuffs;*
- (c) *A laryngoscope complete with an adequate selection of blades for use on pediatric patients;*
- (d) *Appropriately sized endotracheal tubes and appropriate connectors;*
- (e) *Pediatric pads for use with an electrocardioscope and automatic external defibrillator; and*
- (f) *Small oral and nasal airways.*

→ [A] *Except as otherwise provided in subsection 7, a dentist's office inspected or evaluated for the issuance or renewal of a [conscious] moderate sedation permit is not required to have the ancillary equipment described in paragraphs (c), (d), (e) , [and] (f).*

**Sec. 13.** NAC 631.2229 is hereby amended to read as follows:

631.2229 A dentist's office inspected or evaluated for the issuance or renewal of a general anesthesia permit, ~~[conscious]~~ *moderate* sedation permit or certificate of site approval must meet the following minimum standards with regard to the records of patients:

1. Adequate medical history , ~~[and]~~ records of physical evaluation ~~[+]~~ *and American Society of Anesthesiologists acuity classification.*
2. Records of the administration of anesthesia must include:
  - (a) The patient's ~~[blood pressure and pulse;]~~ *vital signs;*
  - (b) The names of the drugs and the amounts *and times* administered;
  - (c) The length of the procedure; and
  - (d) Any complications of anesthesia.

**Sec. 14.** NAC 631.2231 is hereby amended to read as follows:

631.2231 *1.* Except as otherwise provided in this section, a dentist's office inspected or evaluated for the issuance or renewal of a general anesthesia permit, ~~conscious~~ *moderate* sedation permit or certificate of site approval must maintain emergency drugs of the following categories which must be immediately available for use on the patient:

- ~~{1.1}~~ *(a)* Vasopressor;
- ~~{2.1}~~ *(b)* Corticosteroid;
- ~~{3.1}~~ *(c)* Bronchodilator;
- ~~{4.1}~~ *(d)* Muscle relaxant;
- ~~{5.1}~~ *(e)* Intravenous medication for the treatment of cardiopulmonary arrest;
- ~~{6.1}~~ *(f)* Appropriate drug antagonist;
- ~~{7.1}~~ *(g)* Antihistaminic;
- ~~{8.1}~~ *(h)* Anticholinergic;
- ~~{9.1}~~ *(i)* Antiarrhythmic;
- ~~{10.1}~~ *(j)* Coronary artery vasodilator;
- ~~{11.1}~~ *(k)* Anti-hypertensive; and
- ~~{12.1}~~ *(l)* Anti-convulsive.

~~{13.1}~~ *(A)*

*2. In addition to the requirements of subsection 1, if ~~general anesthesia, deep sedation or moderate sedation~~ is administered at a dentist's office to a patient 12 years of age or younger, the dentist's office must maintain the following emergency drugs:*

*(a) Appropriate dosages of epinephrine or a pediatric epinephrine auto-injector;*

~~*(b) Adenosine;*~~

~~*(c) Aminodarone;*~~

~~---(d) Magnesium sulfate, and---~~

~~---(e) Procainamide.---~~

3. *Except as otherwise provided in subsection 2, a dentist's office that is inspected or evaluated for the issuance or renewal of a ~~conscious~~ moderate sedation permit is not required to maintain the emergency drugs described in ~~subsections 4, 5, 9~~ paragraphs (a), (d), (e) and ~~11~~ (k) of subsection 1.*

Sec. 15. NAC 631.2235 is hereby amended to read as follows:

631.2235 1. ~~{A dentist whose office}~~ *The persons performing an inspection or evaluation of a dentist and his or her office for the ~~{Board determines has failed the inspection or evaluation is not entitled to have}~~ issuance or renewal of a general anesthesia permit or ~~conscious~~ moderate sedation permit ~~{issued}~~ shall grade the dentist as passing or ~~{renewed}~~ failing to meet the requirements set forth in NAC 631.2219 to 631.2231, inclusive. Within 72 hours after completing the inspection or evaluation, each evaluator shall report his or her recommendation for passing or failing to the Executive Director, setting forth the details supporting his or her conclusion.*

2. *If the dentist meets the requirements set forth in NAC 631.2219 to 631.2231, inclusive, the Board will issue the general anesthesia permit or moderate sedation permit, as applicable.*

3. *If the dentist does not meet the requirements set forth in NAC 631.2219 to 631.2231, inclusive, the Executive Director shall issue a written notice to the dentist that identifies the reasons he or she failed the inspection or evaluation.*

4. A dentist who has received a notice of failure from the Board ~~{may}~~ *pursuant to subsection 3:*

**Agenda Item 7(d):**  
**Approval/Rejection of Temporary Anesthesia Permit –**  
**NAC 631.2254**

**NAC 631.2254** Temporary permits. ([NRS 631.190](#), [631.265](#))

1. The Board may grant a temporary permit to administer general anesthesia and deep sedation or a temporary permit to administer moderate sedation to an applicant who meets the qualifications for a permit to administer that type of anesthesia or sedation pursuant to [NAC 631.2213](#).
2. A temporary permit is valid for not more than 90 days, but the Board may, in any case it deems appropriate, grant a 90-day extension of the permit.
3. The Board may require the holder of a temporary permit to pass an on-site inspection as a condition of retaining the permit. If the holder fails the inspection, his or her permit will be revoked. In case of revocation, the holder of a temporary permit may apply to be reinspected in accordance with the procedures set forth in [NAC 631.2235](#).

(Added to NAC by Bd. of Dental Exam'rs, eff. 11-28-90; A by R005-99, 9-7-2000; R004-17, 5-16-2018)



**Agenda Item 8(a):**

**Consideration, discussion and possible approval/rejection of the Recommendation from the Employment Committee to Hire their selected applicant Listed for the Unclassified Executive Director Position – NRS 631.190; NRS 631.160; NRS 622.220**

**NRS 631.190** Powers and duties. [Effective January 1, 2020.] In addition to the powers and duties provided in this chapter, the Board shall:

1. Adopt rules and regulations necessary to carry out the provisions of this chapter.
2. Appoint such committees, review panels, examiners, officers, employees, agents, attorneys, investigators and other professional consultants and define their duties and incur such expense as it may deem proper or necessary to carry out the provisions of this chapter, the expense to be paid as provided in this chapter.
3. Fix the time and place for and conduct examinations for the granting of licenses to practice dentistry, dental hygiene and dental therapy.
4. Examine applicants for licenses to practice dentistry, dental hygiene and dental therapy.
5. Collect and apply fees as provided in this chapter.
6. Keep a register of all dentists, dental hygienists and dental therapists licensed in this State, together with their addresses, license numbers and renewal certificate numbers.
7. Have and use a common seal.
8. Keep such records as may be necessary to report the acts and proceedings of the Board. Except as otherwise provided in [NRS 631.368](#), the records must be open to public inspection.
9. Maintain offices in as many localities in the State as it finds necessary to carry out the provisions of this chapter.
10. Have discretion to examine work authorizations in dental offices or dental laboratories.

[Part 4:152:1951; A [1953, 363](#)] — (NRS A [1963, 150](#); [1967, 865](#); [1993, 2743](#); [2009, 3002](#); [2017, 989, 2848](#); [2019, 3205](#), effective January 1, 2020)

**NRS 631.160** Officers and Executive Director.

1. At the first regular meeting of each year, the Board shall elect from its membership one of its members as President and one of its members as Secretary-Treasurer, each of whom shall hold office for 1 year and until a successor is elected and qualified.

2. The Board shall define the duties of the President, the Secretary-Treasurer and the Executive Director.

3. The Executive Director shall receive such compensation as determined by the Board, and the Board shall fix the amount of the bond to be furnished by the Secretary-Treasurer and the Executive Director.

[Part 4:152:1951; A [1953, 363](#)] — (NRS A [1995, 275](#))

**NRS 622.220** Conditions and limitations regarding employment of person as executive director or executive secretary or in similar position. If a regulatory body employs a person as an executive director or executive secretary or in a position with powers and duties similar to those of an executive director or executive secretary, the person:

1. Must possess a level of education or experience, or a combination of both, to qualify the person to perform the administrative and managerial tasks required of the position; and
2. Must be a resident of this State;
3. Must not be employed by another regulatory body as an executive director or executive secretary or in a position with powers and duties similar to those of an executive director or executive secretary; and
4. Must not be the immediate relative of:
  - (a) A member or employee of the regulatory body; or
  - (b) A licensee of the regulatory body.

(Added to NRS by [2003, 1186](#); A [2017, 2844](#))

**Agenda Item 8(a):**  
**Hardeep Sull**



# Nevada State Board of Dental Examiners

## Employment Application

### Deputy General Counsel Position – Applicant Information

Full Name: **Sull Hardeep** Date: **10/28/2021**

Address: **[Redacted]** **[Redacted]** **[Redacted]**

Street Address **[Redacted]** Apartment/Unit # **[Redacted]**

City **[Redacted]** State **[Redacted]** ZIP Code **[Redacted]**

Phone: **[Redacted]** E-mail Address: **[Redacted]**

Date Available: **To Be Determined** Social Security No.: **[Redacted]** Desired Salary: **\$35,000**

Position Applied for: **Full-time Deputy General Counsel**

Are you a citizen of the United States? YES ☒ NO ☐ If no, are you authorized to work in the U.S.? YES ☐ NO ☐

Have you ever worked for this company? YES ☐ NO ☒ If yes, when?

Have you ever been convicted of a felony? YES ☐ NO ☒

If yes, explain:

Undergraduate College/University: **Norwich Law School**

Address: **Norwich, United Kingdom**

From: **1994** To: **1997**

Did you graduate? YES ☒ NO ☐ Degree: **LL.B with Honors**

Law School/College: **University of Minnesota**

Address: **Minneapolis, MN**

From: **2002** To: **2003**

Did you graduate? YES ☒ NO ☐ Degree: **Masters in Law**

Other: **Simon Fraser University**

Address: **Burnaby, Canada**

From: **1988** To: **1993**

Did you graduate? YES ☒ NO ☐ Degree: **Bachelor of Arts**

Please list all states where you have been issued a law license and license information:

State: **Nevada State Bar** License Number: **12108**

Issue Date: **2010** License Status (Active, Inactive, etc.): **Active** Is the license in good standing: Yes or No **Yes**

State: **[Redacted]** License Number: **[Redacted]**

Issue Date: **[Redacted]** License Status (Active, Inactive, etc.): **[Redacted]** Is the license in good standing: Yes or No **[Redacted]**

State: **[Redacted]** License Number: **[Redacted]**

Issue Date: **[Redacted]** License Status (Active, Inactive, etc.): **[Redacted]** Is the license in good standing: Yes or No **[Redacted]**

Company: Sull and Associates, PLLC

Phone: ( 702 ) 953-9500

Address: 3373 Howard Hughes Parkway

Supervisor: Self

Job Title: Managing Attorney

Responsibilities: Drafting and interpreting law, compliance, advocating, sales, managing people.

From: 2010 To: present Reason for Leaving: N/A

May we contact your previous supervisor for a reference? YES ☒ NO ☐

Company:

Phone: ( )

Address:

Supervisor:

Job Title:

Responsibilities:

From: To: Reason for Leaving:

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company:

Phone: ( )

Address:

Supervisor:

Job Title:

Responsibilities:

From: To: Reason for Leaving:

May we contact your previous supervisor for a reference? YES ☐ NO ☐

## Military Service

Branch:

From:

To:

Rank at Discharge:

Type of Discharge:

If other than honorable, explain:

## Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge.**If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature:

*H. Sull*

Date: 10/28/2021



**SULL**  
AND ASSOCIATES  
ATTORNEYS AT LAW  
ABOGADOS/ADVOCATES

3753 Howard Hughes Parkway  
Suite 200  
Las Vegas, Nevada 89169  
Telephone No. (702) 953-9500  
Facsimile No. (702) 297-6595  
[www.sullglobal.com](http://www.sullglobal.com)

October 27, 2021

Nevada State Board of Dental Examiners  
c/o Dr. David Lee (Employment Committee Chairman)  
6010 S Rainbow Blvd. Ste A-1  
Las Vegas, Nevada 89118

Dear Mr. Lee,

I was very excited to see the listing for the position of Executive Director of the Nevada State Board of Dental Examiners, especially since my legal career began in the Dental Field. As an Attorney, I am well suited for this position since it requires knowledge and compliance of the NRS and NAC Chapter 631, facilitating and ensuring the various logistics that are required to make this role just, neutral, and independent.

As a business owner of a law firm, I am able to execute agendas, budgets, audits, payroll, notify the Board of legislative matters, licensure application process, present to Board members Advisory Opinion and Declaratory Judgement requests, acting as a liaison to state agencies, the execution of suspensions, revocations, subpoenas, yearly reviews of all Board forms and applications, all complaints are efficiently handled by the Board, monitoring of stipulation agreements, confirming CE's pursuant to stipulation agreements, attending AADA and AADB meetings, LCB quarterly reporting and to all State Agencies, reporting to NPDB, reports to Interim Finance, Secretary of State, State Controllers and State Archives, attending informal Hearings and acting liaison to the Board's licensing software vendor.

I am well suited to this position as I hold, a Law Degree, a Master's in Law, and a Bachelor of Arts Degree. I am an avid learner and a detail-oriented person who enjoys working with people. I draft and review legal documents on a constant basis.



My verbal and written skills are excellent and professional. Lastly, I am a deadline oriented individual and very motivated to move a mission.

I look forward to discussing the Executive Director position and my qualifications with you in more detail. I'm available to talk at your convenience. I'll be in touch next week to follow up and make sure you have received my application.

Thank you for time and consideration.

Sincerely,

A handwritten signature in blue ink, reading "Hardeep Sull". The signature is fluid and cursive, with the first name "Hardeep" and the last name "Sull" clearly visible.

Hardeep Sull  
Esquire

Encl.

# HARDEEP SULL

Also known as “DEE”

## ADDRESS

Office: 3753 Howard Hughes Parkway, Suite 200 Las Vegas, NV, 89169  
 Mailing Address: [REDACTED]  
 E-Mail: [REDACTED]

Phone: (702) 953-9500  
 Mobile: [REDACTED]

## PROFILE

- ☐ Licensed Attorney in Nevada
- ☐ Admitted to The Nevada Supreme Court, The Ninth Court of Appeals, Federal District Court of Nevada, the Federal District Court of Appeals, The Tenth District Court of Appeals
- ☐ Extensive experience in Human Rights and International law.
- ☐ Extensive experience in Immigration Law and collateral issues (criminal, employment and family law).
- ☐ Knowledge of Immigration litigation, Federal Court Litigation, Appellate cases, family-based visas, employment visas, I-9 Compliance, Consular processing, Asylum, Entertainment Visas, Waivers and Global Relocation.
- ☐ Knowledge of NRS and NAC Chapter 631

## EXPERIENCE

- ☐ Current Elected Director of the American Immigration Lawyers Association (AILA)
- ☐ Current Clark County Commissioner of the Asian American Pacific Islander Community (AAPI)
- ☐ Current Vice Chair of ABA's Immigration and Nationality Section's Conference/CLE/Webinar Programs
- ☐ Current member of the National CBP Liaison Committee.
- ☐ Current Vice Chair of Policy for the Immigration Nationality Section (ABA).
- ☐ Current Member of the AILA Virtual Midwinter Conference for the Practice Management Track
- ☐ Past Chair of the Nevada Chapter of the American Immigration Lawyers Association.
- ☐ Past Vice Chair of International Refugees; American Bar Association.
- ☐ Past Steering Committee Member of the Global Migration Section.
- ☐ Steering Committee Member of Immigration and Nationality Committee, American Bar Association.
- ☐ Pro Bono Liaison for the American Immigration Lawyer's Association, local Chapter.
- ☐ Edited several publications for the American Immigration Lawyer's Association.
- ☐ Past Member of the Annual Conference Committee and local Conference Committee.
- ☐ USCIS Liaison for the American Immigration Lawyer's Association, local chapter.
- ☐ Wrote the *Study Guide: The Rights of Indigenous Peoples* for the University of Minnesota Human Rights Center.
- ☐ Co-counseled with criminal counsel on various immigration clients in representing and advocating their unique position within the judicial system.
- ☐ Liased between various agencies of the government and advocacy with Governmental Represents.
- ☐ Counsel clients on immigration issues and civil rights issues.
- ☐ Former Law Clerk of the Dental Implant Institute

## EDUCATION

### **Masters in Law**

**University of Minnesota Law School, Minneapolis, Minnesota**

### **Private International Law**

**Hague Academy of International Law, Den Haag, Netherlands**

### **LL.B with Honors**

**University of East Anglia**, Norwich, United Kingdom

**Comparative and International Program**

**Cornell/Sorbonne Summer Institute of Comparative and International Law**, Paris France

**Bachelor of Arts**

**Simon Fraser University**, Burnaby, Canada

## **AFFILIATIONS**

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- ☐ International Bar Association
- ☐ American Bar Association
- ☐ Elected Director of the American Immigration Lawyer's Association
- ☐ Global Migration Action Group
- ☐ State Bar of Nevada
- ☐ Board Member of the Southern Nevada Women's Association
- ☐ Nevada Immigration Coalition
- ☐ Clark County Bar Association
- ☐ Federal Bar Association

## Nevada State Board of Dental Examiners



2651 N. Green Valley Pkwy, Ste. 104 • Henderson, NV 89014 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046


### **WAIVER OF NOTICE REQUIRED UNDER NRS 241.033(1) TO CONSIDER CHARACTER, MISCONDUCT, OR COMPETENCE OF SUBJECT IN NSBDE PROCEEDINGS**

Pursuant to NRS 281A.230, the Nevada State Board of Dental Examiners ("NSBDE") Employment Committee ("Committee") will be considering interviews for certain qualified persons for referral to the NSBDE for possible appointment to the position of Executive Director, which applications and appointment will be considered in a notice public meeting. Pursuant to NRS 241.033, in order to hold a meeting to consider the professional competence of any applicant, the Commission must provide notice to that person of the time and place of the meeting in compliance with such statutory provisions. The undersigned hereby knowingly and voluntarily waives his/her rights to personal written notice required under NRS 241.033(1) to permit the Committee and/or NSBDE to consider his/her qualifications, competence, and character to hold the position of Executive Director of the NSBDE, at the following public meetings or meeting to be noticed in the future:

1. Committee public meeting to be held on **Wednesday, December 8, 2021**, starting at **6:00 p.m.**

The December 8, 2021 Committee meeting will be held entirely via videoconference, and the notice/posted agenda will be provided to you and posted on the NSBDE website, dental.nv.gov. Furthermore, notice is provided to the undersigned that he/she may at any time withdraw both this waiver and related application for appointment to the position of Executive Director; however, once the agenda is posted for the applicable meeting, it will identify the names of each of the applicants unless a withdrawal is received prior to the deadline for posting the agenda.

Dated this 2 day of December, 2021.

  
 By: Hardeep Sull  
 (Print Name)

**Agenda Item 8(b):**  
**Consideration, discussion, and possible approval/rejection**  
**of Employment Committee's**  
**Recommendations on Appointments of Non-Board**  
**Member Review Panel Members**

# Nevada State Board of Dental Examiners



6010 S. Rainbow Blvd., Bldg. A, Ste.1 • Las Vegas, NV 89118 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

## RECRUITMENT FOR REVIEW PANEL MEMBERS

The Nevada State Board of Dental Examiners (NSBDE) is actively recruiting licensed dental and dental hygiene review panel members. A review panel appointed shall, in conducting a review of an investigation or informal hearing, review and consider, without limitation all files and records collected or produced by the investigator; any written findings of fact and conclusions prepared by the investigator and any other information deemed necessary by the review panel. Review panel members will collectively discuss complaint files and information and draft recommendations for the course of action to be taken to bring complaint files to a resolution.

Schedule is based on need and panel member availability.

### Requirements:

Those who wish to be considered as a review panel member for the Board must meet the following:

- (a) Dental panel members must hold an active Nevada dental license in good standing for the past 5 years;
- (b) Dental hygiene panel members must hold an active Nevada dental hygiene license in good standing for the past 5 years.

### Honoraria:

The Board pays a rate of \$50.00 per hour for those who appear at scheduled review panel meetings.

Any licensee interested in being considered for appointment, may submit the application by email to [nsbde@nsbde.nv.gov](mailto:nsbde@nsbde.nv.gov); by fax to (702) 486-7046 or by mail to the address above. If you have any questions, feel free to contact the Board office by phone at (702) 486-7044. Applications received will be placed before the Board for consideration at a regularly scheduled meeting of the Board.

**Agenda Item 8(b):**  
**Nicole Brewster, RDH**

**NEVADA STATE BOARD OF DENTAL EXAMINERS**

6010 S Rainbow Boulevard, Building A, Suite 1

Las Vegas, NV 89118

(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)

FULL NAME (please print) Nicole Lynn BrewsterFULL MAILING ADDRESS [REDACTED]TELEPHONE [REDACTED]EMAIL [REDACTED] LICENSE NO: 3655**APPLICATION FOR REVIEW PANEL MEMBER**

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:

**REQUIREMENTS:**

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):

NY MN

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Galleria Family DentalOffice (1) name: [REDACTED]Office (1) address: [REDACTED]Office (1) telephone: [REDACTED]

Office (2) name: \_\_\_\_\_

Office (2) address: \_\_\_\_\_

Office (2) telephone: \_\_\_\_\_

SIGNATURE OF LICENSEE [Signature]DATE 05 14 2020



## **Nicole Brewster**

[REDACTED]

[REDACTED]

### **EDUCATION**

**MSADT, Metropolitan State University, 2018**

**BSDH, College of Southern Nevada, 2006**

**AAS in Dental Hygiene, Erie Community College, 1998**

**Dental Lab Tech 1996**

### **QUALIFICATIONS**

**Laser Certification 2004**

**CPR Active**

**Nevada Dental Hygiene License**

**Nevada Dental Hygiene Public Endorsement**

**MN Dental Hygiene License**

**MN Dental Therapy License**

**NY Dental Hygiene License**

**Cone Beam Radiography Certificate 2012**

**Agenda Item 8(b):**  
**Tamera Finley, RDH**

**NEVADA STATE BOARD OF DENTAL EXAMINERS**

6010 S Rainbow Boulevard, Building A, Suite 1

Las Vegas, NV 89118

(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)

FULL NAME (please print) Tamera FinleyFULL MAILING ADDRESS [REDACTED]TELEPHONE [REDACTED]EMAIL [REDACTED] LICENSE NO: 101065**APPLICATION FOR REVIEW PANEL MEMBER**

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:

**REQUIREMENTS:**

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):  
\_\_\_\_\_

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Office (1) name: Dr. Barton FoutzOffice (1) address: [REDACTED]Office (1) telephone: [REDACTED]

Office (2) name: \_\_\_\_\_

Office (2) address: \_\_\_\_\_

Office (2) telephone: \_\_\_\_\_

SIGNATURE OF LICENSEE *T Finley*DATE July 6, 2020

**Agenda Item 8(b):**  
**Cynthia Galovic-McLaughlin, RDH**

## NEVADA STATE BOARD OF DENTAL EXAMINERS

6010 S Rainbow Boulevard, Building A, Suite 1

Las Vegas, NV 89118

(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)

FULL NAME (please print)

Cynthia L. Galovic - McLaughlin

FULL MAILING ADDRESS

TELEPHONE

EMAIL

LICENSE NO:

2967

## APPLICATION FOR REVIEW PANEL MEMBER

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:

## REQUIREMENTS:

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):

IN IL NY MA NV

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Office (1) name:

Dr. Ken Cox

Office (1) address:

Office (1) telephone:

Office (2) name:

Office (2) address:

Office (2) telephone:

SIGNATURE OF LICENSEE

Cynthia L. Galovic - McLaughlin

DATE

Sept 21<sup>st</sup>, 2020

Received

SEP 24 2020

NSBDE

# CINDY MCLAUGHLIN

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## PROFILE

I am a licensed registered dental hygienist practicing for over 35 years. I have been employed in the states of Nevada, Indiana, New York, and Illinois. I am current on my continuing education and all applicable licenses. I am licensed to administer local anesthesia. I have been employed with Dr. Kenneth Cox for 18 years and have established a loyal patient base and am committed to the success of our practice.

## EXPERIENCE

Dental Hygienist, Kenneth Cox, DDS; Las Vegas, NV - 2002-Present

## EDUCATION

INDIANA UNIVERSITY, BLOOMINGTON, IN - PRE-REQUISITES FOR DENTAL HYGIENE, 1978-1980

IUPUI, INDIANAPOLIS, IN - ASSOCIATE DEGREE DENTAL HYGIENE, 1980-1982

INDIANA UNIVERSITY NORTHWEST, GARY, IN - BACHELOR OF SCIENCE BIOLOGY, BACHELOR OF ARTS ORGANIZATIONAL COMMUNICATIONS, 1985-1989

## SKILLS

DENTAL PROPHYLAXIS, SOFT TISSUE MANAGEMENT, DENTAL X-RAYS, PATIENT EDUCATION, FLUORIDE TREATMENT.

## REFERENCES

Available upon request

Received  
SEP 24 2020  
NSBDE

**Agenda Item 8(b):**  
**Rita Goddard, RDH**

6010 S Rainbow Boulevard, Building A, Suite 1

Las Vegas, NV 89118

(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)

FULL NAME (please print)

Rita Goonard

FULL MAILING ADDRESS

TELEPHONE

EMAIL

LICENSE NO: 10109

## APPLICATION FOR REVIEW PANEL MEMBER

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:

## REQUIREMENTS:

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):

NV PA

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Office (1) name:

Periodontics Limited

Office (1) address:

Office (1) telephone:

Office (2) name:

Office (2) address:

Office (2) telephone:

SIGNATURE OF LICENSEE

Rita Goonard

DATE

5/20/2020



**Agenda Item 8(b):**  
**Daniela Heider, RDH**

FULL NAME (please print)

Daniela Heider

FULL MAILING ADDRESS

TELEPHONE

EMAIL

LICENSE NO:

3539

### APPLICATION FOR REVIEW PANEL MEMBER

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:

#### REQUIREMENTS:

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):

Florida DH12035

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Office (1) name:

Coast Dental

Office (1) address:

Office (1) telephone:

Office (2) name:

Office (2) address:

Office (2) telephone:

SIGNATURE OF LICENSEE

Daniela Heider

DATE

6-6-2020

**Agenda Item 8(b):**  
**Khalid Jilani, DMD**

## NEVADA STATE BOARD OF DENTAL EXAMINERS

6010 S Rainbow Boulevard, Building A, Suite 1

Las Vegas, NV 89118

(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)

FULL NAME (please print) KHALID RIZWAN JILANIFULL MAILING ADDRESS [REDACTED]TELEPHONE [REDACTED]EMAIL [REDACTED]LICENSE NO: 6504

## APPLICATION FOR REVIEW PANEL MEMBER

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:

## REQUIREMENTS:

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):

NV CA

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Office (1) name:

BONITA DENTAL

Office (1) address:

Office (1) telephone:

Office (2) name:

Office (2) address:

Office (2) telephone:

SIGNATURE OF LICENSEE

[Signature]

DATE

06/24/2020

Received

JUN 24 2020

NSBDE

**Agenda Item 8(b):**  
**Lance Kim, DMD**

**NEVADA STATE BOARD OF DENTAL EXAMINERS**

6010 S Rainbow Boulevard, Building A, Suite 1

Las Vegas, NV 89118

(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)

FULL NAME (please print) LANCE JUNGMIN KIMFULL MAILING ADDRESS [REDACTED]TELEPHONE [REDACTED]EMAIL [REDACTED] LICENSE NO: 4575**APPLICATION FOR REVIEW PANEL MEMBER**

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:

**REQUIREMENTS:**

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):

PENNSYLVANIA NEVADA

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Office (1) name: [REDACTED]

Office (1) address: \_\_\_\_\_

Office (1) telephone: \_\_\_\_\_

Office (2) name: \_\_\_\_\_

Office (2) address: \_\_\_\_\_

Office (2) telephone: \_\_\_\_\_

SIGNATURE OF LICENSEE Lance J KimDATE 01/10/2022

## Lance Jungmin Kim, DMD

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<b>Objective</b>	To obtain dental and dental hygiene review panel members position
<b>Civilian Work Experience</b>	<p><b>Staff Dentist</b></p> <p>VA Southern Nevada Healthcare System</p> <p><i>10/2015-Present</i></p> <p>Provided comprehensive general dental care (including fixed, removable prosthodontics and aesthetic dentistry) to disable veterans at VA hospital in Las Vegas, Nevada</p> <p><b>Owner Dentist</b></p> <p>Dynamic Dental, North Las Vegas, NV.</p> <p><i>06/2006-09/2015</i></p> <p>Performed all aspects of dentistry, including routine restorative treatment, prosthodontics (crown/bridge, implant, dentures), endodontics, extractions, and periodontal treatment.</p> <p><b>Associate Dentist</b></p> <p>Crestview Dental, Henderson, NV,</p> <p><i>08/2005-06/2006</i></p> <p>Provided and managed direct patient care, including examinations, diagnoses, and treatment for a diverse patient population.</p>
<b>Military Experience</b>	<p><b>US Air Force Reserve Nellis AFB, NV</b></p> <p><i>06/2006-04/2021</i></p> <p>Officer in Charge of dental flight of 926 Aerospace Medicine Squadron in Nellis Air Force base. Created dental flight, program, and protocols in 926AMDS. Provide care to over 1000 reserve members. MPA tours include the Osan AFB, the Davis-Monthan, and the Eielson AFB for manning assist.</p>

Currently working as an Admission Liaison Officer for the USAF Academy to mentor and interview potential cadet candidates.

**Nellis AFB, Las Vegas, NV**

08/2003-08/2005

General dental officer providing dental care for members of US Air force at Nellis Air Force Base, Nevada. As an Officer in charge of Preventive Dentistry, organized seminars to active duty members and local schools about preventive dentistry.

**Talil AFB, Iraq**

03/2004-06/2004

Officer in charge of Air Force dental section of a medical team in support of Operation Iraqi Freedom. Provided all phases of general dentistry to US and coalition troops.

**Osan AFB, South Korea**

08/2002-08/2003

General dental officer providing dental care for active duty military members, retirees, and their dependents. Clinical skills include making removable and fixed prostheses, endodontics, pedodontics, periodontics, and operative dentistry.

**MCAS Miramar, San Diego, CA**

08/2000-06/2002

General dental officer providing dental care to sailors and marines stationed in MCAS Miramar. Served as Officer in Charge of creating and maintaining team dentistry.

**Okinawa, Camp Lester, Camp Schwab**

09/1998-08/2000

General dental officer providing general dentistry for active duty military members, retirees, and their dependents.

**Education**

**Advanced Education in General Dentistry**

Camp Lester, Okinawa, Japan

1999



**Doctor of Dental Medicine**

Tufts University; School of Dental Medicine, Boston, MA  
1998

**Bachelor of Science in Biology**

SUNY @ Stony Brook University  
1994

**Professional Licensure:** Nevada Dental License 4575

**Agenda Item 8(b):**  
**Sandra Lee, DMD**

6010 S Rainbow Boulevard, Building A, Suite 1  
Las Vegas, NV 89118  
(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)

FULL NAME (please print) Dr. Sandra Lee

FULL MAILING ADDRESS

TELEPHONE

EMAIL

LICENSE NO: 6632

### APPLICATION FOR REVIEW PANEL MEMBER

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:

#### REQUIREMENTS:

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application: ✓
2. Nevada dental or dental hygiene license must be active and in good standing; ✓
3. Submit a curriculum vitae and any other information you may want considered ✓

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):

NV

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

① Office (1) name: Flamingo Smiles Dentistry

Office (1) address:

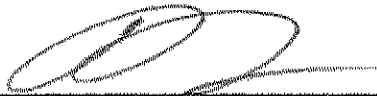
Office (1) telephone:

Office (2) name:

Office (2) address:

Office (2) telephone:

SIGNATURE OF LICENSEE



DATE

5/20/20

# Sandra Lee

## EDUCATION

University of Nevada, Las Vegas- School of Dental Medicine, 2011- 2015

- Doctor of Dental Medicine

University of Nevada, Las Vegas, 2004-2009

- Bachelor of Science in Comprehensive Biology

## DENTAL EXPERIENCE

- **Owner, General Dentist at Flamingo Smiles Dentistry (07/2017-present):** Leadership with front office/back office/training new dental assistants/leading team meetings. Services provided: restorative, fixed prosthodontics, removable prosthodontics, oral surgery, endodontics- hand filing and rotary, Opalescence BOOST in-office whitening and implant placement/implant crown restoration, full mouth reconstruction
- **Associate General Dentist at Henderson Modern Dentistry & Orthodontics (07/2016-07/2017):** Leadership with front office/back office/training new dental assistants/leading team meetings. Services provided: restorative, fixed prosthodontics, removable prosthodontics, oral surgery, endodontics- hand filing and rotary, Opalescence BOOST in-office whitening and implant placement/implant crown restoration, full mouth reconstruction
- **Associate General Dentist at Dental Designs of Las Vegas (08/2015-07/2016):** running front and back office, team meetings. Services provided: restorative, fixed prosthodontics, removable prosthodontics, extraction, endodontics- hand filing and WAVE ONE rotary, Invisalign, Opalescence BOOST in-office whitening and implant placement/implant crown restoration

## LEADERSHIP AND PROFESSIONAL SERVICE

- **Instructor at Pacific Dental Services, Henderson Support Center**
  - Subjects: Patient care, case acceptance, diagnosis and treatment planning
- **Mentor Doctor at Pacific Dental Services, Dr. Jon Roxarzade SW Region**
- **UNLV Predental Association, Chair/Liaison (2011-2016).**
- **UNLV Predental Association President (2009-2010).**

## COMMUNITY SERVICE

- **Give Kids A Smile (2010-present).**
- **Children's Saturday Morning Clinic at UNLV SDM(2010 – 2015).**
- **Veteran's Clinic at UNLV SDM (2010-2015).**
- **Remote Area Medical (2014-2015)**

## PROFESSIONAL AFFILIATIONS

- **American Dental Association**
- **American General Dentistry**
- **American Academy of Cosmetic Dentistry**

- Academy of General Dentistry
- American Dental Association
- Southern Nevada Dental Association

#### OTHER SKILLS

- Korean- speak, read, and write fluently

Nevada State Board of  
Dental Examiners

## Employment Application

## Investigator Position - Applicant Information

Full Name: Lee Sandra Date: 5/20/20

Last [REDACTED]

Address: [REDACTED]

Street Address [REDACTED] Apartment/Unit # [REDACTED]

City [REDACTED] State [REDACTED] ZIP Code [REDACTED]

Phone: [REDACTED] E-mail Address: [REDACTED]

Date Available: 6/1/20 Social Security No.: [REDACTED] Desired Salary: \$ Flexible

Position Applied for: Part-time Investigator (18-20 hours per week)

Are you a citizen of the United States? ☒ YES ☐ NO If no, are you authorized to work in the U.S.? ☐ YES ☐ NO

Have you ever worked for this company? ☐ YES ☒ NO If yes, when?

Have you ever been convicted of a felony? ☐ YES ☒ NO

If yes, explain:

## Education

Undergraduate College/University: UNLV SDM Address: [REDACTED]

From: 08/11 To: 04/15 Did you graduate? ☒ YES ☐ NO Degree: DMD

Dental School/College: UNLV Address: [REDACTED]

From: 08/04 To: 12/09 Did you graduate? ☒ YES ☐ NO Degree: Biology

Other: Address: [REDACTED]

From: [REDACTED] To: [REDACTED] Did you graduate? ☐ YES ☐ NO Degree: [REDACTED]

## Dental License

Please list all states where you have been issued a dental license and license information:

State: NV License Number: 6632

Issue Date: 08/2015 License Status (Active, Inactive, etc.): Active Is the license in good standing: Yes

State: [REDACTED] License Number: [REDACTED]

Issue Date: [REDACTED] License Status (Active, Inactive, etc.): [REDACTED] Is the license in good standing: Yes or No

State: [REDACTED] License Number: [REDACTED]

Issue Date: [REDACTED] License Status (Active, Inactive, etc.): [REDACTED] Is the license in good standing: Yes or No

## Employment History

Company: Pacific Dental Services  
#flamingo Smiles Dentistry.  
Address: [REDACTED]  
Job Title: [REDACTED]  
Responsibilities: [REDACTED]  
From: [REDACTED] To: [REDACTED] Reason for Leaving: 07/2017 - present.  
May we contact your previous supervisor for a reference? YES ☒ NO ☐ > paid on 3% production.

Company: Pacific Dental Services  
Henderson Modern Dentistry.  
Address: [REDACTED]  
Job Title: [REDACTED] Starting Salary: \$ [REDACTED] Ending Salary: \$ [REDACTED]  
Responsibilities: [REDACTED] Associate Doctor  
From: 07/2016 - 07/2017 To: [REDACTED] Reason for Leaving: owning office. regional partner with PDS  
May we contact your previous supervisor for a reference? YES ☒ NO ☐

Company: Heartland Dental  
Address: [REDACTED]  
Job Title: Associate Doctor.  
Responsibilities: [REDACTED]  
From: [REDACTED] To: [REDACTED] Reason for Leaving: better opportunity.  
May we contact your previous supervisor for a reference? YES ☐ NO ☐

**Military Service**

Branch: [REDACTED] From: [REDACTED] To: [REDACTED]  
Rank at Discharge: [REDACTED] Type of Discharge: [REDACTED]  
If other than honorable, explain: [REDACTED]

**Disclaimer and Signature**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: 

Date: 5/20/20

**Agenda Item 8(b):**  
**Katherine Lucchetti, RDH**



## NEVADA STATE BOARD OF DENTAL EXAMINERS

6010 S Rainbow Boulevard, Building A, Suite 1

Las Vegas, NV 89118

(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)

FULL NAME (please print) Katherine LucchettiFULL MAILING ADDRESS [REDACTED]TELEPHONE [REDACTED]EMAIL [REDACTED]LICENSE NO: 102002

## APPLICATION FOR REVIEW PANEL MEMBER

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:

## REQUIREMENTS:

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):

NV

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Office (1) name:

Island Dental Center

Office (1) address:

Office (1) telephone:

Office (2) name:

Dr. George A. Davis, Jr. - The Dentist of Summerlin

Office (2) address:

Office (2) telephone:

SIGNATURE OF LICENSEE

Katherine Lucchetti

DATE

10/5/2020

**Agenda Item 8(b):**  
**Daniel Kevin Moore, DDS**

**NEVADA STATE BOARD OF DENTAL EXAMINERS****6010 S Rainbow Boulevard, Building A, Suite 1****Las Vegas, NV 89118****(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)**FULL NAME (please print) **Daniel Kevin Moore**

FULL MAILING ADDRESS

TELEPHONE

EMAIL

LICENSE NO: **3215****APPLICATION FOR REVIEW PANEL MEMBER****Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:****REQUIREMENTS:**

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):

**CA** **CO** **UT** **NV** **AZ** **AK** \_\_\_\_\_

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Office (1) name: **Moore Family Dentistry**

Office (1) address:

Office (1) telephone:

Office (2) name: **Star Dental**

Office (2) address:

Office (2) telephone:

SIGNATURE OF LICENSEE

DATE

**1-12-2022**

**Agenda Item 8(b):**  
**Turquoise Nepaulsingh, RDH**

## NEVADA STATE BOARD OF DENTAL EXAMINERS

6010 S Rainbow Boulevard, Building A, Suite 1

Las Vegas, NV 89118

(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)

FULL NAME (please print) Turquoise Quebec NepaulsinghFULL MAILING ADDRESS [REDACTED]TELEPHONE [REDACTED]EMAIL [REDACTED]LICENSE NO: 102229

## APPLICATION FOR REVIEW PANEL MEMBER

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:

## REQUIREMENTS:

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):

NV TX

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Office (1) name: Galleria DentalOffice (1) address: [REDACTED]Office (1) telephone: [REDACTED]

Office (2) name: \_\_\_\_\_

Office (2) address: \_\_\_\_\_

Office (2) telephone: \_\_\_\_\_

SIGNATURE OF LICENSEE

Turquoise Nepaulsingh

DATE

7-12-20



# *TURQUOISE NEPAULSINGH*

**Nevada License #102229**

To Obtain a position in the field of Dentistry and collaborate with others to regulate and maintain the safety of both the public and practitioners in the State of Nevada.

## **EXPERIENCE**

**MARCH 2019 – PRESENT**  
**DENTAL HYGIENIST, GALLERIA DENTAL**

**APRIL 2018 – MARCH 2019**  
**DENTAL HYGIENIST, ASPEN DENTAL**

## **EDUCATION**

**MAY 2020- PRESENT**  
UNIVERSITY OF NEVADA-LAS VEGAS – PRE-MEDICINE  
COLLEGE OF SOUTHERN NEVADA- PUBLIC HEALTH SPECIALIST, BS [DHPHS-BS]  
**SEPTEMBER 2012-MAY 2015**  
FORTIS INSTITUTE - ASSOCIATE DEGREE IN APPLIED SCIENCE  
3.24 GPA, Dental Hygiene

## **SKILLS**

Accelerated Hygiene- 12 patients per day  
80 percent re-care rate

## **ACTIVITIES**

Currently, I am a full time Dental Hygienist, I am working on my B.S in Public Health at the College Of Southern Nevada, and also taking Pre-Medicine classes at the University of Nevada, Las Vegas, in hopes to continue a career path in Dentistry/Public Health. Although, challenging, my passion for Dentistry and being able to build rapport with patients, along with taking care of their oral health for me has been rewarding. During Covid-19 with new guidelines in place that limits the use of the cavitron, my philosophy remains the same, "patients first".

**Agenda Item 8(b):**  
**Sharon Peterson, RDH**



**NEVADA STATE BOARD OF DENTAL EXAMINERS**

2651 N Green Valley Pkwy, Ste 104

Henderson, NV 89014

(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)

FULL NAME (please print) Sharon (Shari) PetersonFULL MAILING ADDRESS [REDACTED]TELEPHONE [REDACTED]EMAIL [REDACTED] LICENSE NO: DH 2696**APPLICATION FOR REVIEW PANEL MEMBER**

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel

**REQUIREMENTS:**

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dental hygiene (attach additional sheet if necessary):

Nevada Idaho Utah \_\_\_\_\_

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Office (1) name: Stephen H. Clark II, DDSOffice (1) address: [REDACTED]Office (1) telephone: [REDACTED]Office (2) name: College of Southern Nevada Dental Hygiene ProgramOffice (2) address: [REDACTED]Office (2) telephone: [REDACTED]

SIGNATURE OF LICENSEE

Shari Peterson

DATE

1/7/2022

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## CURRICULUM VITAE

### Sharon G. Peterson, PhD, RDH

#### EDUCATION

- |      |   |
|------|---|
| 2018 | Doctor of Philosophy: Education Psychology<br>Emphasis: Assessment, Program Evaluation, Data Analytics<br>University of Nevada Las Vegas, Las Vegas, Nevada |
| 1999 | Master of Education: Education Leadership<br>University of Nevada Las Vegas, Las Vegas, Nevada  |
| 1988 | Bachelor of Science: Dental Hygiene<br>Idaho State University, Pocatello, Idaho<br>Local Anesthesia and Expanded Functions Certificate                      |
| 1984 | Associate of Arts: Liberal Arts<br>Diablo Valley College, Pleasant Hill, California<br>Dental Assisting Certificate   |

#### ADMINISTRATIVE EXPERIENCE

- |               |   |
|---------------|---|
| 2015- Current | <b><i>Accreditation Liaison Officer</i></b><br><b><i>Director- Office of Assessment and Accreditation</i></b><br><b><i>College of Southern Nevada</i></b> |
|---------------|---|

Assessment Responsibilities:

Supervise and oversee the collection, analysis, maintenance, and reporting of assessment data for student learning outcome achievement, unit plan goal achievement, comprehensive program/unit reviews. Conduct data collection and analysis activities for college units. Compile program evaluation reports in preparation for annual reporting to the Nevada System of Higher Education Board of Regents. Conduct analysis of student course evaluations. Prepare comprehensive annual reports of effectiveness.

Accreditation Responsibilities:

Prepare and submit for internal review, reports on student learning outcome achievement, program evaluation, and evidence of strategic plan core indicators for NWCCU regional accreditation. Create and manage NWCCU regional accreditation reports and supplementary materials. Represent the College of Southern Nevada at NWCCU meetings. Maintain a data base of specialized accreditation reports. Provide support to programs in preparing new and reaccreditation application materials and assessment analytics reports for specialized accreditation self-study reports.

Strategic Planning Responsibilities:

Oversee the data collection, management and analysis of the institution strategic plan and assist programs with strategic planning activities, data collection metrics, and evaluation procedures to determine CSN mission fulfillment. Create an annual report on achievement of strategic plan indicators and disseminate information to internal and external stakeholders.

Institutional Effectiveness Responsibilities:

Manage college-wide committees and peer review processes to determine institutional effectiveness and mission fulfillment. Provide data analytics of institutional effectiveness indicators and report annually on institutional effectiveness and mission

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fulfillment. Provide professional development offerings on assessment, accreditation, strategic planning, and institutional effectiveness.

2013- 2015

***Assessment Coordinator- Engelstad School of Health Sciences  
College of Southern Nevada***

Responsibilities:

Oversight and approval of program assessment plans and reports.  
Provided support to Director of Assessment & Accreditation for Northwest Commission on Colleges and Universities Reports  
Provided faculty development in assessment methodology, test construction, direct measures rubric construction, program evaluation and reporting.

2008-2014

***Program Director- Associate & Bachelor Dental Hygiene Degree Programs  
College of Southern Nevada***

Program Director responsibilities:

Financial management of program and clinic budgets, Faculty & Staff evaluation, Curriculum Development & Management, Program Evaluation, Program Outcomes Assessment, Annual CODA accreditation reporting, Accreditation Self Study development, Coordinated Annual Program Review.

**PROFESSIONAL APPOINTMENTS**

2018- current	Northwest Commission of Colleges and Universities Site Evaluator and Chair
2003- 2020	Nevada State Board of Dental Examiners- Disciplinary Screening Officer 2003 - 2019 Dental Hygiene Member 2003 - 2008
2013- present	Commission on Dental Accreditation- Dental Hygiene Site Evaluator and Chair
2007- present	Commission on Dental Competency Assessments- Dental Hygiene Examiner
1999- 2017	Lobbyist- Nevada Dental Hygienists' Association
2010- 2016	National Board Dental Hygiene Examination Test Construction Specialist
2005- 2008	Western Regional Examining Board- Dental Hygiene Examiner
2003- 2008	Nevada State Board of Dental Examiners- Dental Hygiene Member
2003 – present	Disciplinary Screening Officer

**TEACHING EXPERIENCE**

1997- present	College of Southern Nevada <b><i>Tenured Professor &amp; Administrative Faculty Assignments</i></b> Associate and Baccalaureate Dental Hygiene Programs Full-time – 1997 – 2015 Part-time – 2015 – present
2007- 2016	University of Nevada Las Vegas <b><i>Volunteer Instructor</i></b> School of Dental Medicine
2007 – 2008	Dixie State College <b><i>Instructor</i></b> Associate and Baccalaureate Dental Hygiene Programs
1991-1992	Idaho State University <b><i>Part-time Instructor</i></b> Baccalaureate Dental Hygiene Program

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## ***INSTITUTIONAL COMMITTEE WORK***

College of Southern Nevada

### ***Committee Member***

College and School Strategic Planning Committees  
 College and School Curriculum Committees  
 College and School Assessment Committees  
 Achieving the Dream Program Evaluation Team Leader  
 Tutorial Services Program Evaluation Team  
 All-college Diversity Committee  
 Libraries Advisory Committee  
 Nevada Promise Workgroup  
 Prison Education Program Workgroup  
 Various Program Advisory Committees  
 Faculty Senate Ethics Committee  
 Faculty Senate Merit Pay Committee  
 Faculty Senate Sabbatical Leave Committee

## ***ACADEMIC CONSULTANT***

2006-2008

Dixie State College

### ***Curriculum Development and Accreditation***

Baccalaureate of Science Dental Hygiene  
 Commission on Dental Accreditation Self-Study and Site Visit

## ***ACADEMIC AND PROFESSIONAL RESEARCH***

Peterson, S.G., Martin, M., Gates, R. (2020). Creating Assessment Synergy through Show-N-Tell. [conference presentation]. Presented at the New England Higher Education Assessment Conference. Virtual.

Peterson, S. G., Michniewicz, P., Webb, N., Chan, M., Rohde, R., Schellhase, M. (2018). Student success and evidence of learning: An academic affairs and student services collaboration [conference presentation]. Presented at the Intermountain Teaching for Learning Conference, Nevada State College. Henderson, Nevada.

Windsor, E., Larson, S., Theoret, J., Schlesinger, M., & Peterson, S. (2018). A comparison of classroom interventions to increase student success in anatomy and physiology I. [poster proposal submission], Association for the Assessment of Learning in Higher Education Annual Conference.

Peterson, S.G. (2018). Epistemic beliefs and the innovation-decision process: A mixed methods analysis of faculty classroom assessment [Dissertation]. Principal Investigator- Lisa Bendixen, Student Researcher- Sharon Peterson.

Bendixen, L.D., Peterson, S.G. (2016). Faculty perceptions of authentic assessment and collaborative learning: Influence of faculty status and teaching experience. University of Nevada, Las Vegas, Nevada [submission review].

Reynolds, R., Peterson, S. (2014). Epistemological beliefs and motivation factors of dental hygiene students: A mixed methods exploration- Principal Investigator- Ralph Reynolds, Student Researcher- Sharon Peterson [unpublished]. University of Nevada, Las Vegas, Nevada

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**PROFESSIONAL PUBLICATIONS**

Peterson, S.G. (2013). Pregnancy and infancy. In N. Harris, F, Garcia-Godoy, C. Nathe (Eds.), *Primary Preventive Dentistry*, 8th Ed., (pp.266-299). Boston, MA: Pearson.

Peterson, S.G. (2009). Advocacy for dental care. In C. Nathe (Ed.), *Dental Public Health and Research*, (3rd Ed), (pp.123-138). Saddleback, N.J: Pearson Prentice Hall.

Peterson, S.G. (2008). Pregnancy and infancy. In N. Harris, F, Garcia-Godoy, C. Nathe (Eds.), *Primary Preventive Dentistry*, 7th Ed., (pp.254-281). Pearson, Boston: MA.

Peterson, S.G. (2001). Change Agent In C. Nathe (Ed.), *Dental Public Health and Research*, (2nd Ed), (pp.128-142). Saddleback, N.J: Pearson Prentice Hall.

**LEADER FELLOWSHIPS**

2018	Northwest Commission on Colleges and Universities Inaugural Fellowship
2013	College of Southern Nevada Executive Leadership Institute Fellow
2012	American Dental Education Association Leadership Institute Fellow
2007	American Dental Education Association Allied Health Leadership Workshop

**PROFESSIONAL CREDENTIALS**

1992- present	Registered Dental Hygienist- Nevada
1988- 1992	Registered Dental Hygienist- Idaho (Inactive 1992- present)

**PROFESSIONAL ASSOCIATIONS/MEMBERSHIPS**

2012- Present	American Association of Colleges and Universities American Educational Research Association Association for the Assessment of Learning in Higher Education American Evaluation Association
1997- Present	American Dental Education Association
1992- Present	American Dental Hygienists' Association

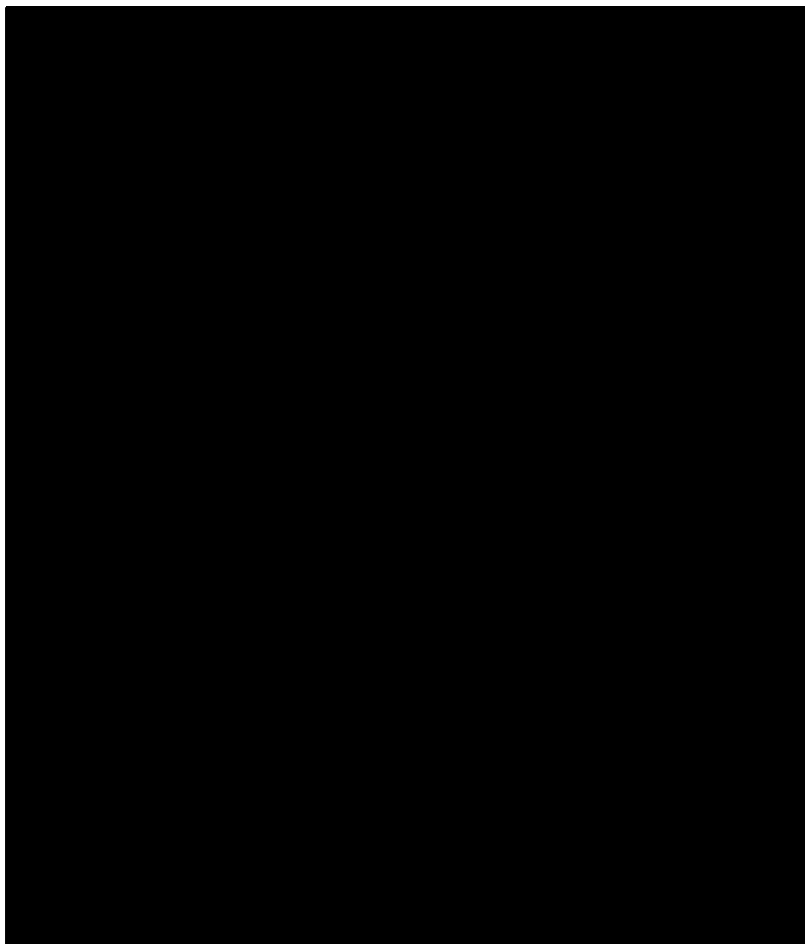
**GRANTS AND CONTRACTS MANAGEMENT**

2000	State of Nevada "Seal Nevada" Program CDC Grant: \$79,000.00 Program Administrator
2001	"Oral Health Status of Kindergartners in Clark County School District" Research Grant: \$8,000.00 Principal Investigator
1999	State of Nevada Maternal and Child Health Title V Block Grant Oral Health Initiative Contract: \$7158.00 Program Administrator

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***PROFESSIONAL CONTINUING EDUCATION COURSES PRESENTED***

2012- Present	Sigma Phi Alpha Honor Society Continuing Education Series “Don’t Get Caught With Your Practice Act Down” “Local Anesthesia Refresher Course”
2002 – 2016	Dental Public Health Educators Workshop University of New Mexico- Annual Presenter “Test Construction & Preparation for National Boards” “Cultural Diversity & Sensitivity” “Program Planning, Assessment, Implementation & Evaluation” “Coalition Building & Community Partnerships
2002- Present	College of Southern Nevada Continuing Education Series Coordinator “Local Anesthesia Refresher Course” “Pain Management: Local Anesthesia & Nitrous Oxide” “Clinical Skills Assessment & Remediation”
2001	American Dental Education Association Annual Session Faculty Development Workshop “Community Service Learning”
2000	Southern Nevada Dental Hygienists’ Association “The Surgeon General’s Report on Oral Health”

***REFERENCES***

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**Agenda Item 8(b):**  
**Kathryn Spargo, RDH**

## NEVADA STATE BOARD OF DENTAL EXAMINERS

6010 S Rainbow Boulevard, Building A, Suite 1

Las Vegas, NV 89118

(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)

FULL NAME (please print) Kathryn SpargoFULL MAILING ADDRESS [REDACTED]TELEPHONE [REDACTED]EMAIL [REDACTED]LICENSE NO: 3796

## APPLICATION FOR REVIEW PANEL MEMBER

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:

## REQUIREMENTS:

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):

NV

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Office (1) name:

Joshua Ignatowicz & Associates

Office (1) address:

Office (1) telephone:

Office (2) name:

Periodontics Limited

Office (2) address:

Office (2) telephone:

SIGNATURE OF LICENSEE Kathryn Spargo, R.D.H.DATE 05-22-2020

# KATHRYN SPARGO, RDH

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## PROFESSIONAL SUMMARY

Passionate Dental Hygienist offering 20 years of experience in preventive dental care and periodontal disease treatment. Exceptional ability to establish instant rapport with patients and colleagues based on outstanding communication skills. Skilled in developing dental office infection control and safety programs.

## HIGHLIGHTS

Cared for Over 3,000 Patients of Diverse Populations	High Level of Patience and Commitment
Infection Control & Safety Trainer	Dedicated Professional & Lifelong Learner
Developed Policy & Procedures Manual	Highly Skilled in Periodontal Instrumentation
Motivate & Train Clinical Team Members	Digital Radiographs & Intraoral Photographs

## PROFESSIONAL EXPERIENCE

**Registered Dental Hygienist, 01/2020 to Current**

**Periodontics Limited – Las Vegas, NV**

- Perform non-surgical therapy on patients with diagnosed periodontal disease utilizing the perioscope, ultrasonics, and curettes.
- Administered local anesthetics, antibiotic treatment, and medicament irrigation.
- For each appointment, complete a comprehensive periodontal evaluation that includes probing, bleeding points, recession, furcations, and mobility and discuss findings with the patient and periodontist.

**Registered Dental Hygienist, 08/2010 to Current**

**Dr. Joshua M. Ignatowicz, DMD – Henderson, NV**

- Created office specific Infection Control & Safety Manual and Policy & Procedure Manual for dental office.
- Entrusted with training new clinical team members and conducting annual safety training for all staff members.
- Conduct assessments of the oral health of patients through the evaluation of medical and dental histories, intraoral and extraoral procedures, digital radiographs to developed an individualized dental hygiene care plan that address the specific oral needs of each patient.
- Skillfully utilizes ultrasonic cavitron and hand instruments to remove soft and hard deposits from teeth, root surfaces, and dental implants.



- Counseled patients on prevention methods to eliminate recurrence of disease and provided encouragement for regularly scheduled follow-up dental hygiene care.
- Administer localized anesthetics, nitrous oxide-oxygen analgesia, and local chemotherapeutic agents.
- Removal of oral surgery sutures from soft tissues and excess cement from restorations.
- Sharpen & Sterilize instruments and ensure all infection control policies are followed.

**Infection Control Inspector, 04/2011 to Current**

**Nevada State Board of Dental Examiners – Las Vegas, NV**

- Conduct inspections for new and existing dental practices and clinics to ensure compliance with CDC Guidelines for infection control in dental health-care settings.
- Review written infection control policies of the facility and make recommendations as necessary.
- Observe and evaluate staff involved with patient care and medical devices and evaluate that staff are following written infection control policies and procedures.
- Instruct clinical and support staff as necessary on correct infection control procedures.

**Registered Dental Hygienist, 05/2007 to 10/2016**

**Benjamin Glick DMD PC – Henderson, NV**

- Provided exceptional oral hygiene care to a diverse population of patients which included elimination or control of etiologic factors for both dental caries and periodontal/gingival diseases.
- Designed a dental report card that explained patients' dental health status and treatment plans.
- Trained and supervised clinical and support staff on infection control and safety policies.
- Administered local anesthetic and adjunctive therapies such as localized antibiotic treatment, fluoride treatments and medicament irrigation.
- Instruction and counseling patients in daily oral care techniques.
- Took impressions for dental appliances and teeth whitening systems.
- Sharpened and sterilized dental instruments.
- Scheduled restorative and recare appointments.

**Registered Dental Hygienist, 05/2001 to 05/2007**

**Jeffrey W. Hadley, D.D.S. – Las Vegas, NV**

- Cared for each patient with personal attention by performing prophylaxis cleanings, non-surgical periodontal scaling and root planning, and routine oral intraoral & extraoral dental examinations.
- Administered local anesthetics, antibiotic treatment, and medicament irrigation
- Educated patients on best methods of practicing oral hygiene while devising customized treatment plans.
- Took radiographs and utilized traditional dark room developing techniques.
- Applied fluoride treatment, pit & fissure sealants, and took impressions for dental appliances.

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## EDUCATION

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**Bachelor of Science:** Dental Hygiene, 2019

**College of Southern Nevada** - Las Vegas, NV

\* Member of Phi Theta Kappi Honor Society

**Associate of Applied Science:** Dental Hygiene, 2001

**College of Southern Nevada** - Las Vegas, NV

\* Graduated Phi Theta Kappi Honors

\* 2001 ADHA & NDHA Student Research Poster 1st place Achievement

**Associate of Arts:** Psychology, 1990

**Cypress College** - Cypress, CA

**Agenda Item 8(b):**  
**Kelly Taylor, RDH**

**NEVADA STATE BOARD OF DENTAL EXAMINERS**

6010 S Rainbow Boulevard, Building A, Suite 1

Las Vegas, NV 89118

(702) 486-7044 (Telephone) / (702) 486-7046 (FAX)

FULL NAME (please print)

Kelly Jane Taylor

FULL MAILING ADDRESS

TELEPHONE

EMAIL

LICENSE NO: 4380**APPLICATION FOR REVIEW PANEL MEMBER**

Pursuant to NRS 631.3635, I hereby make application for the position of Review Panel Member:

**REQUIREMENTS:**

1. Must be licensed and practicing as a dentist or dental hygienist in Nevada for the 5 years preceding the submission of this application;
2. Nevada dental or dental hygiene license must be active and in good standing;
3. Submit a curriculum vitae and any other information you may want considered

1. List ALL states you hold, or have held (regardless of license status), a license to practice dentistry (attach additional sheet if necessary):

CA 20088 NV 4380

2. List of all office addresses in the State of Nevada in which you are currently practicing dentistry (attach additional sheet if necessary):

Office (1) name:

Moore Family Dentist

Office (1) address:

Office (1) telephone:

Office (2) name:

Office (2) address:

Office (2) telephone:

SIGNATURE OF LICENSEE

Kelly J Taylor

DATE

4/6/2020

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APR 07 2020  
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**Agenda Item 8(c):**

**Consideration, discussion, and select Review Panel  
Members for term beginning January 1, 2022 through  
December 31, 2022 – NRS 631.190; NRS 631.3635**

**NRS 631.190** Powers and duties. [Effective January 1, 2020.] In addition to the powers and duties provided in this chapter, the Board shall:

1. Adopt rules and regulations necessary to carry out the provisions of this chapter.
2. Appoint such committees, review panels, examiners, officers, employees, agents, attorneys, investigators and other professional consultants and define their duties and incur such expense as it may deem proper or necessary to carry out the provisions of this chapter, the expense to be paid as provided in this chapter.
3. Fix the time and place for and conduct examinations for the granting of licenses to practice dentistry, dental hygiene and dental therapy.
4. Examine applicants for licenses to practice dentistry, dental hygiene and dental therapy.
5. Collect and apply fees as provided in this chapter.
6. Keep a register of all dentists, dental hygienists and dental therapists licensed in this State, together with their addresses, license numbers and renewal certificate numbers.
7. Have and use a common seal.
8. Keep such records as may be necessary to report the acts and proceedings of the Board. Except as otherwise provided in [NRS 631.368](#), the records must be open to public inspection.
9. Maintain offices in as many localities in the State as it finds necessary to carry out the provisions of this chapter.
10. Have discretion to examine work authorizations in dental offices or dental laboratories.

[Part 4:152:1951; A [1953, 363](#)] — (NRS A [1963, 150](#); [1967, 865](#); [1993, 2743](#); [2009, 3002](#); [2017, 989, 2848](#); [2019, 3205](#), effective January 1, 2020)

**NRS 631.3635** Appointment of panel to review investigation or informal hearing; members; requirements of review; findings and recommendation.

1. The Board shall appoint a panel to review an investigation or informal hearing conducted pursuant to [NRS 631.363](#). Such a panel must consist of:

(a) If the subject of the investigation or informal hearing is a holder of a license to practice dental hygiene, one member of the Board who is a holder of a license to practice dentistry, one member of the Board who is a holder of a license to practice dental hygiene and one holder of a license to practice dental hygiene who is not a member of the Board and is not the subject of the investigation or informal hearing.

(b) If the subject of the investigation or informal hearing is a holder of a license to practice dentistry or any other person not described in paragraph (a), one member of the Board who is a holder of a license to practice dentistry, one member of the Board who is a holder of a license to practice dental hygiene and one holder of a license to practice dentistry who is not a member of the Board and is not the subject of the investigation or informal hearing.

2. A review panel appointed pursuant to subsection 1 shall, in conducting a review of an investigation or informal hearing conducted pursuant to [NRS 631.363](#), review and consider, without limitation:

(a) All files and records collected or produced by the investigator;

(b) Any written findings of fact and conclusions prepared by the investigator; and

(c) Any other information deemed necessary by the review panel.

3. The investigator who conducted the investigation or informal hearing pursuant to [NRS 631.363](#) shall not participate in a review conducted pursuant to subsection 1.

4. Before the Board takes any action or makes any disposition relating to a complaint, the review panel appointed pursuant to subsection 1 to conduct a review of the investigation or informal hearing relating to the complaint shall present to the Board its findings and recommendation relating to the investigation or informal hearing, and the Board shall review and consider those findings and recommendations.

5. Meetings held by a review panel appointed pursuant to subsection 1 are not subject to the provisions of [chapter 241](#) of NRS.

(Added to NRS by [2017, 988](#))

**Agenda Item 8(d):**  
**Appointment of Members to Board Committees – NRS**  
**631.190**



**NRS 631.190** Powers and duties. [Effective January 1, 2020.] In addition to the powers and duties provided in this chapter, the Board shall:

1. Adopt rules and regulations necessary to carry out the provisions of this chapter.
2. Appoint such committees, review panels, examiners, officers, employees, agents, attorneys, investigators and other professional consultants and define their duties and incur such expense as it may deem proper or necessary to carry out the provisions of this chapter, the expense to be paid as provided in this chapter.
3. Fix the time and place for and conduct examinations for the granting of licenses to practice dentistry, dental hygiene and dental therapy.
4. Examine applicants for licenses to practice dentistry, dental hygiene and dental therapy.
5. Collect and apply fees as provided in this chapter.
6. Keep a register of all dentists, dental hygienists and dental therapists licensed in this State, together with their addresses, license numbers and renewal certificate numbers.
7. Have and use a common seal.
8. Keep such records as may be necessary to report the acts and proceedings of the Board. Except as otherwise provided in [NRS 631.368](#), the records must be open to public inspection.
9. Maintain offices in as many localities in the State as it finds necessary to carry out the provisions of this chapter.
10. Have discretion to examine work authorizations in dental offices or dental laboratories.

[Part 4:152:1951; A [1953, 363](#)] — (NRS A [1963, 150](#); [1967, 865](#); [1993, 2743](#); [2009, 3002](#); [2017, 989, 2848](#); [2019, 3205](#), effective January 1, 2020)

**Agenda Item 8(d):**  
**Current Committees**

# BOARD COMMITTEES / REVIEW PANEL

<b>Board President:</b>	
<b>Board Secretary –Treasurer:</b>	<b>David Lee, DMD</b>

ANESTHESIA	
COMMITTEE	SUB-COMMITTEE
Dr. Thompson	Dr. Thompson(Chair)
Dr. Johl	Dr. Amanda Okundaye
Dr. West	Dr. Brendan Johnson
	Dr. Edward Gray
	Dr. Jade Miller
	Dr. Joshua Saxe
	Dr. Ted Twesme

BUDGET & FINANCE COMMITTEE
Dr. Lee
Dr. Thompson
Dr. West
Mr. Pontoni
Dr. York

COMMITTEE ON DENTAL HYGIENE & DENTAL THERAPY	PUBLIC HEALTH DENTAL HYGIENE & DENTAL THERAPY SUBCOMMITTEE
Dr. Park (Chair)	Dr. Park (Chair)
Ms. Petrilla	Dr. West
Mrs. McIntyre	Ms. Jessica Woods
Ms. Arias	Dr. Robert Talley
	Dr. Steven Saxe
	Dr. Adam Gatan
	Ms. Kelly Taylor

CONTINUING EDUCATION COMMITTEE
Dr. Lemon (Chair)
Dr. Park
Dr. Johl
Dr. York
Ms. Arias

EXAMINATION LIAISONS	
WREB	ADEX
Dr. Park (DERB)	Dr. Lee
Mrs. McIntyre (HERB)	

EMPLOYMENT COMMITTEE
Dr. Lee (Chair)
Dr. Johl
Dr. West
Mrs. McIntyre
Dr. York

DISCIPLINARY COMMITTEE
Dr. West (Chair)
Dr. Thompson
Dr. Lemon
Ms. Cioffi
Ms. Arias

INFECTION CONTROL COMMITTEE
Dr. Park (Chair)
Dr. Lemon
Ms. Petrilla
Dr. York

LEGISLATIVE, LEGAL, & DENTAL PRACTICE COMMITTEE
Dr. Johl
Dr. Lee
Mrs. McIntyre
Mr. Pontoni
Dr. West

REVIEW PANEL	
DENTAL	DENTAL HYGIENE
Dr. Lee	Dr. Park
Ms. McIntyre	Ms. Nichelle Venable

ALTERNATE REVIEW PANEL	
DENTAL	DENTAL HYGIENE
Dr. West	Ms. Arias
Dr. Joan Landron	Samantha Sturges, RDH
Ms. Arias	

**Agenda Item 8(e):**

**Consideration, discussion, and possible approval/rejection  
of prospective RDH Application For Licensure by  
Endorsement (Military/Spouses of Military Personnel) -  
NRS 631.290; NRS 631.330**

**NRS 631.290** Dental hygienists: Eligibility to apply for license.

1. Any person is eligible to apply for a license to practice dental hygiene in this State who:
  - (a) Is of good moral character;
  - (b) Is over 18 years of age; and
  - (c) Is a graduate of a program of dental hygiene from an institution which is accredited by a regional educational accrediting organization that is recognized by the United States Department of Education. The program of dental hygiene must:
    - (1) Be accredited by the Commission on Dental Accreditation of the American Dental Association or its successor specialty accrediting organization; and
    - (2) Include a curriculum of not less than 2 years of academic instruction in dental hygiene or its academic equivalent.
2. To determine whether a person has good moral character, the Board may consider whether his or her license to practice dental hygiene in another state has been suspended or revoked or whether he or she is currently involved in any disciplinary action concerning his or her license in that state.

[Part 7:152:1951] — (NRS A [1971, 536](#); [1977, 1565](#); [1981, 1975](#); [1983, 1113](#); [2001, 1611](#), [2693](#), [2695](#); [2005, 284](#); [2019, 4275](#))

**NRS 631.330** Renewal of license: Requirements; issuance of renewal certificate; automatic suspension or revocation; reinstatement. [Effective January 1, 2020.]

1. Licenses issued pursuant to [NRS 631.271](#), [631.2715](#) and [631.275](#) must be renewed annually. All other licenses must be renewed biennially.

2. Except as otherwise provided in [NRS 631.271](#), [631.2715](#) and [631.275](#):

(a) Each holder of a license to practice dentistry, dental hygiene or dental therapy must, upon:

(1) Payment of the required fee;

(2) Submission of proof of completion of the required continuing education; and

(3) Submission of all information required to complete the renewal,

↪ be granted a renewal certificate which will authorize continuation of the practice for 2 years.

(b) A licensee must comply with the provisions of this subsection and subsection 1 on or before June 30. Failure to comply with those provisions by June 30 every 2 years automatically suspends the license, and it may be reinstated only upon payment of the fee for reinstatement and compliance with the requirements of this subsection.

3. If a license suspended pursuant to this section is not reinstated within 12 months after suspension, it is automatically revoked.

[Part 4:152:1951; A [1953, 363](#)] + [8:152:1951] — (NRS A [1957, 343](#); [1967, 866](#); [1981, 1976](#); [1985, 381](#); [1997, 2124](#); [1999, 1656, 2849](#); [2005, 285, 2722, 2807](#); [2009, 1528](#); [2019, 3214](#), effective January 1, 2020)

**Agenda Item 8(e)(1):**  
**Sarah Drinkard, RDH**



# BIOGRAPHY

## UNITED STATES AIR FORCE

### MASTER SERGEANT (RETIRED) SARAH J. DRINKARD

Sergeant Drinkard enlisted in the Air Force in 1995 as Dental Technician and her background includes various duties in the dental field. Throughout her career, she has filled a myriad of roles including Noncommissioned Officer In Charge of Dental Clinical Element, Noncommissioned Officer In Charge Dental Support Element, Noncommissioned Officer In Charge Preventive Dentistry, Noncommissioned Officer In Charge Dental Radiology and served as Base Registered Dental Hygienist. Her assignments include bases in Arizona, South Carolina, and Wyoming. She also served overseas in England, Japan, and Azores. She is married to Chief Master Sergeant Shawn Drinkard and they have three daughters.

Her last Air Force assignment was the Dental Flight Chief, 509th Medical Operations Squadron, Whiteman Air Force Base, MO. She was responsible to the Dental Flight Commander and staff on matters affecting health, morale and welfare and proper utilization of 24 personnel. She also provided guidance on leadership, self-improvement, discipline, job performance and military standards.



### EDUCATION:

1999 Associates of Applied Science, Dental Assisting, Community College of the Air Force  
 2000 Airman Leadership School, Yokota AB, Japan  
 2002 Advanced Periodontal Therapy School- Dunn Dental Clinic  
 2006 Associates in Science Degree, Dental Hygiene, Trident Technical College, SC  
 2007 Noncommissioned Officer Academy, Kadena Air Base, Japan  
 2009 Associates Degree in Management Studies, University of Maryland  
 2010 Senior Enlisted Joint Professional Military Education, Non-Residence  
 2013 SNCOA (Correspondence), Non-Residence  
 2014 Professional Management Certificate, Community College of the Air Force  
 2015 Department of Elementary/Secondary Education, Missouri Substitute Certificate of License to Teach

### MAJOR AWARDS AND DECORATIONS:

Meritorious Service Medal  
 Air Force Commendation Medal with two oak leaf clusters  
 Global War on Terrorism Service Medal  
 Global War on Terrorism Expeditionary Medal  
 Joint Meritorious Unit Award  
 National Defense Medal with star device

### OTHER ACHIEVEMENTS:

2011 90th Medical Group Senior Noncommissioned Officer of the Quarter  
 2004 USAF Dental Hygiene Scholarship  
 2003 United States Air Force in Europe, Dental NCO of the Year  
 2003 65th Medical Group NCO of the Year, Lajes Field AB, Azores, Portugal  
 2001 35th Dental Squadron Airman of the Quarter  
 1999 Community College of the Air Force Pitzenbarger Scholarship Award



**SARAH DRINKARD, RDH**

[REDACTED]

[REDACTED]

**PROFESSIONAL SUMMARY**

**Highly skilled Dental Hygienist and US Air Force Veteran** leveraging **20 years of dental clinical experience**, leading cross-functional medical teams, with direct oversight of Patient Care, Public School Outreach, and Training Management. By **applying data analysis strategies, led continuous process improvement projects** that enhanced the scope of dynamic operations at six separate hospitals and dental clinics spanning two countries and three states. Demonstrates a “bias for action” to influence policies and decisions that are anchored to **quantitative data collection**, interpretation, and analysis. **Distinguished Air Force career is supported by a current Registered Dental Hygienist License (RDH); Conferred Associate in Applied Science Degrees in Management Studies and Allied Health; and a Professional Management Certificate.**

- |                                    |  |  |
|------------------------------------|--|--|
| • <b>Direct Supervision of 20+</b> | • <b>Process Improvement</b>           | • <b>HIPAA   DEI   OSHA Standards</b>  |
| • <b>Lesson Plan Devolvement</b>   | • <b>School Outreach Programs</b>      | • <b>Administration and Scheduling</b> |
| • <b>Performance Management</b>    | • <b>Public Speaking   Instruction</b> | • <b>Staff Training Programs</b>       |

**EDUCATION | PUBLICATIONS**

Associates Degree in Applied Science, Dental Hygiene (**AAS**) | Trident Technical College – Charleston, SC | 2006  
 Associates Degree in Applied Science, Management Studies (**AAS**) | University of Maryland – Adelphi, MD | 2003  
 Associates Degree in Applied Science, Dental Assistant (**AAS**) | Air University – Montgomery, AL | 1999  
**Published Article** | “Hygienist in Uniform” – American Dental Hygiene Association Access Magazine | 2013

**CERTIFICATIONS**

**Current Basic Life Support (CPR and AED) Certification** | American Heart Association – Las Vegas | 2020  
**Substitute Teacher Qualification Certificate** | Department of Elementary/Secondary Education – Missouri | 2015  
**Professional Manager Certificate (PMC)** | Holmes Center, Air University – Maxwell AFB, AL | 2014  
**Current Registered Dental Hygienist License (RDH)** – South Carolina | 2006

**PROFESSIONAL EXPERIENCE**

**Title I Special Programs Teacher Assistant/Becker Middle School** | *Las Vegas, NV* **Nov 2022 – Present**

**Air Force Retiree/Military Spouse Mentor/VA Hospital Volunteer** | *Las Vegas, NV / Doha, Qatar* **Jun 2016 – Nov 2021**

- Following Air Force retirement, committed full-time to raising school-age children and leading within the community.
- Las Vegas VA Medical Center Volunteer. Served as Professional Medical Staff Qualification and Training Assistant. Operated within the VA’s **healthcare information systems to collect, analyze, format, and report on staff training statistics**. Used problem solving and risk management strategies to **forecast training needs and future staffing requirements**.
- **Keynote Speaker** during the Las Vegas 2017 Operation Homefront Banquet. Partnered with Southern New Hampshire University to host 66 military spouses at Red Rock Country Club to **highlight data analysis and challenges associated with military spouse employment and state-to-state licensure reciprocity**.
- As a Senior Military Spouse mentor, supervised Nellis Air Force Base programs to help families adjust to military life by onboarding spouses, planning orientations, and facilitating resiliency workshops. **Leveraged trend data and surveys to improve the quality of life for 120 families, leading to the program being showcased to the Chief of Staff of the United States Air Force.**
- **Provided strategic guidance and direction as Key Advisor** for the American Women Association of Qatar. Coordinated three events by partnering with the Qatar community through established volunteer programs. Efforts directly increased social, educational, cultural, and philanthropic activities within the Doha community.

(Continued)

SARAH DRINKARD | PG. 2

**Dental Operations Manager/Registered Dental Hygienist** | *Whiteman Air Force Base, MO*  
*(509th Dental Squadron – Full-Time)*

Mar 2014 – Jun 2016

- **Planned, staffed, and led the Children Dental Health Month Program. Skillfully authored agendas, curriculum, and desired learning objectives to educate and inform ~900 K-12 students on the value of oral health and hygiene.**
- Directly supervised 26 medical staff employees and leveraged a \$551K budget to facilitate 16,000 dental appointments, increasing access to dental care by 33% from the previous year. Patient throughput and data analysis revealed an improved process highlighted by an appointment wait time that was slashed from three weeks to one week.
- Managed dental operations by **providing sound technical and analytical support** that was fundamental to 35,000 dental procedures valued at 3.6 million dollars, resulting in superior care for over 4,000 beneficiaries.
- Single-handedly performed 892 dental procedures, **improving access to appointments by 10 days**, directly contributing to a 98% healthy dental rate among the beneficiary population...**best in the Region for 2015 and 2016!**
- Overhauled and sustained Risk Management and Audit Programs. Created a culture of compliance and innovation with an ownership that directly contributed to the medical treatment facility **earning the highest possible grade on the annual Inspector General Audit**, subsequently resulting in the Dental Clinic **winning the “Best Clinic in the United States Air Force” for 2015.**

**Preventive Dentistry Chief/Registered Dental Hygienist** | *Misawa Air Base, JP and Cheyenne, WY*  
*(35th Medical Operations Squadron and 90th Medical Operations Squadron – Full-time)*

Aug 2006 – Mar 2014

- **Directly supervised all Children Dental Health Month Program activities by leading six volunteers, authoring instruction guides, and briefing ~600 K-12 students in a classroom and auditorium setting on the value of oral health and hygiene.**
- Dual-hatted as hygienist and Preventive Dentistry Program Manager who oversaw **quality assurance** for eight dental assistants and directly supervised nine patient care team members...all while still performing local anesthesia, scaling/root planning, oral prophylaxis, and **conducting upgrade training for dental assistants.**
- Directly administered patient care for 354 beneficiaries, improved military/dependent dental health through 1,048 procedures; boasted a 99% patient satisfaction rate and launched the clinic's dental health rate to **best in the Region.**
- **Supervised infection control program** and oversaw processing of 390 cassettes, guaranteed sterile instruments for four separate clinics, keeping the facility infection free during tenure.
- Executed airtight personnel reliability program processes for 1,900 employees; **timely and accurate reporting led to zero discrepancies or risks** during the annual Defense Health Agency Audit...earned highest “Excellent” rating!
- Demonstrated continuous process improvement by **creating “first-ever” dental one-stop-clinic. Modified appointment planning** and used **alternative shift schedules** to combine 3,300 annual exams with annual cleanings, driving the dental health rate to 98% which was 3% higher than the Air Force standard.
- Onboarded and trained three dental assistants by planning and conducting 330 hours of didactic and hand-on instruction; leveraged in-house resources to **recapture \$6,000 in training and travel expenditures.**
- **Collected, tracked, and reported on dentist productivity statistics** that included 3,000 plus procedures across 12 doctors valued at \$240,000 per month; **converted data into actionable information** for executive stakeholders.

### TOOLSTACK PROFICIENCY

**Production Platforms:** Microsoft 365 Office Suite | MS Outlook, Word, Excel, Power Point, Access | Google Workspace

**Operating Systems:** Microsoft Windows | Mac OIS

**Collaboration Tools:** MS Teams | Zoom | Google Meets | Adobe Connect

**Agenda Item 8(f):**  
**Approval/Rejection of Voluntary Surrender of License –**  
**NAC 631.160**

**NAC 631.160** Voluntary surrender of license. ([NRS 631.190](#))

1. If a licensee desires voluntarily to surrender his or her license, he or she may submit to the Board a sworn written surrender of the license accompanied by delivery to the Board of the certificate of registration previously issued to him or her. The Board may accept or reject the surrender of the license. If the Board accepts the surrender of the license, the surrender is absolute and irrevocable. The Board will notify any agency or person of the surrender as it deems appropriate.

2. The voluntary surrender of a license does not preclude the Board from hearing a complaint for disciplinary action filed against the licensee.

[Bd. of Dental Exam'rs, § XX, eff. 7-21-82]

**Agenda Item 8(f)(1):**  
**Kathleen J Peplin, RDH**

# Nevada State Board of Dental Examiners



6010 S. Rainbow Blvd., Bldg. A, Ste.1 • Las Vegas, NV 89118 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

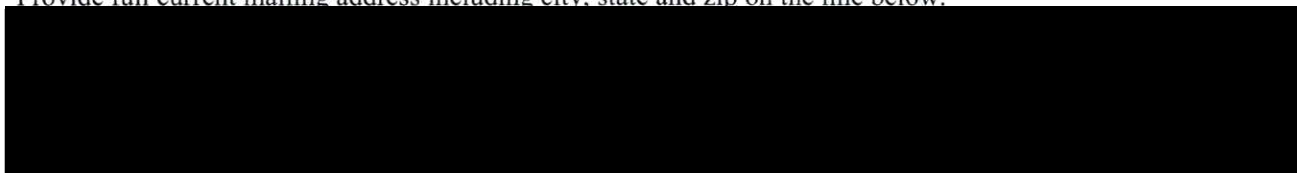
## VOLUNTARY SURRENDER OF LICENSE

I, Kathleen J. Peplin, hereby surrender my Dental Dental Hygiene (circle one)  
Print name

License number 102558 on the 8 day of December, 20 21

By signing this document, I understand, pursuant to Nevada Administrative Code (NAC) 631.160, the surrender of this license is absolute and irrevocable. Additionally, I understand that the voluntary surrender of this license does not preclude the Board from hearing a complaint for disciplinary action filed against this licensee.

Provide full current mailing address including city, state and zip on the line below:



MARY E. GLOCKNER  
 Notary Public, State of Ohio  
 My Commission Expires  
 May 9, 2023

Kathleen J. Peplin  
 Licensee Signature

12-8-2021

Date of Signature (must correspond with notary date)

State of Ohio

County of MEDINA

The statements on this document are subscribed and sworn before me this 8 day of December, 20 21.

Mary E. Glockner  
 Notary Public

5-9-2023

My Commission Expires

Received  
 DEC 13 2021  
 NSBDE

**Agenda Item 8(f)(2):**  
**Diane M Persike, RDH**

## Nevada State Board of Dental Examiners



6010 S. Rainbow Blvd., Bldg. A, Ste.1 • Las Vegas, NV 89118 • (702) 486-7044 • (800) DDS-EXAM • Fax (702) 486-7046

**VOLUNTARY SURRENDER OF LICENSE**

I, Diane M Persike, hereby surrender my Dental / Dental Hygiene (circle one)  
Print name

License number 102566 on the 10 day of December, 2021.

By signing this document, I understand, pursuant to Nevada Administrative Code (NAC) 631.160, the surrender of this license is absolute and irrevocable. Additionally, I understand that the voluntary surrender of this license does not preclude the Board from hearing a complaint for disciplinary action filed against this licensee.

Provide full current mailing address including city, state and zip on the line below:

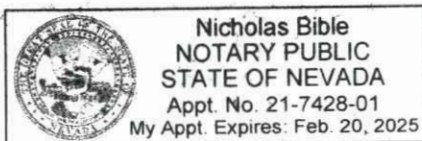


Diane Persike  
 Licensee Signature

12/10/21  
 Date of Signature (must correspond with notary date)

State of Nevada  
 County of Clark

The statements on this document are subscribed and sworn before me this 10 day of December, 2021.



Nicholas Bible  
 Notary Public  
Feb. 20, 2025  
 My Commission Expires

Received  
 DEC 16 2021  
 NSBDE



**Agenda Item 8(g):**  
**Approval/Rejection of Temporary Anesthesia Permit –**  
**NAC 631.2254**

**NAC 631.2254** Temporary permits. ([NRS 631.190](#), [631.265](#))

1. The Board may grant a temporary permit to administer general anesthesia and deep sedation or a temporary permit to administer moderate sedation to an applicant who meets the qualifications for a permit to administer that type of anesthesia or sedation pursuant to [NAC 631.2213](#).
2. A temporary permit is valid for not more than 90 days, but the Board may, in any case it deems appropriate, grant a 90-day extension of the permit.
3. The Board may require the holder of a temporary permit to pass an on-site inspection as a condition of retaining the permit. If the holder fails the inspection, his or her permit will be revoked. In case of revocation, the holder of a temporary permit may apply to be reinspected in accordance with the procedures set forth in [NAC 631.2235](#).

(Added to NAC by Bd. of Dental Exam'rs, eff. 11-28-90; A by R005-99, 9-7-2000; R004-17, 5-16-2018)

**Agenda Item 8(h):**  
**Approval/Rejection of Permanent Anesthesia Permit –**  
**NAC 631.2235**

**NAC 631.2235** Inspections and evaluations: Grading; report of recommendation of evaluator; issuance of permit for passing; failure to pass; request for reevaluation; issuance of order for summary suspension. ([NRS 631.190](#), [631.265](#))

1. The persons performing an inspection or evaluation of a dentist and his or her office for the issuance or renewal of a general anesthesia permit or moderate sedation permit shall grade the dentist as passing or failing to meet the requirements set forth in [NAC 631.2219](#) to [631.2231](#), inclusive. Within 72 hours after completing the inspection or evaluation, each evaluator shall report his or her recommendation for passing or failing to the Executive Director, setting forth the details supporting his or her conclusion.

2. If the dentist meets the requirements set forth in [NAC 631.2219](#) to [631.2231](#), inclusive, the Board will issue the general anesthesia permit or moderate sedation permit, as applicable.

3. If the dentist does not meet the requirements set forth in [NAC 631.2219](#) to [631.2231](#), inclusive, the Executive Director shall issue a written notice to the dentist that identifies the reasons he or she failed the inspection or evaluation.

4. A dentist who has received a notice of failure from the Board pursuant to subsection 3:

(a) Must cease the administration of any general anesthesia, deep sedation or moderate sedation until the dentist has obtained the general anesthesia permit or moderate sedation permit, as applicable; and

(b) May, within 15 days after receiving the notice, request the Board in writing for a reevaluation. The request for a reevaluation must state specific grounds supporting it.

5. If the reevaluation is granted by the Board, it will be conducted by different persons in the manner set forth by [NAC 631.2219](#) to [631.2231](#), inclusive, for an original evaluation.

6. No dentist who has received a notice of failing an inspection or evaluation from the Board may request more than one reevaluation within any period of 12 months.

7. Pursuant to subsection 3 of [NRS 233B.127](#), if an inspection or evaluation of a dentist or his or her office indicates that the public health, safety or welfare imperatively requires emergency action, the President of the Board may, without any further action by the Board, issue an order of summary suspension of the license of the dentist pending proceedings for revocation or other action. An order of summary suspension issued by the President of the Board must contain findings of the exigent circumstances which warrant the issuance of the order of summary suspension. The President of the Board shall not participate in any further proceedings relating to the order.

(Added to NAC by Bd. of Dental Exam'rs, eff. 10-21-83; A by R005-99, 9-7-2000; R004-17, 5-16-2018)

**Agenda Item 8(i):**

**Approval/Rejection of 90-Day Extension of Temporary  
Anesthesia Permit – NAC 631.2254(2)**

**NAC 631.2254** Temporary permits. ([NRS 631.190](#), [631.265](#))

1. The Board may grant a temporary permit to administer general anesthesia and deep sedation or a temporary permit to administer moderate sedation to an applicant who meets the qualifications for a permit to administer that type of anesthesia or sedation pursuant to [NAC 631.2213](#).

2. A temporary permit is valid for not more than 90 days, but the Board may, in any case it deems appropriate, grant a 90-day extension of the permit.

3. The Board may require the holder of a temporary permit to pass an on-site inspection as a condition of retaining the permit. If the holder fails the inspection, his or her permit will be revoked. In case of revocation, the holder of a temporary permit may apply to be reinspected in accordance with the procedures set forth in [NAC 631.2235](#).

(Added to NAC by Bd. of Dental Exam'rs, eff. 11-28-90; A by R005-99, 9-7-2000; R004-17, 5-16-2018)

**Agenda Item 8(j):**

**Consideration, discussion, and possible approval/  
rejection of Cost of Living Adjustment (COLA) and pay  
merit increases to board staff members – NRS 631.190**

**NRS 631.190** Powers and duties. [Effective January 1, 2020.] In addition to the powers and duties provided in this chapter, the Board shall:

1. Adopt rules and regulations necessary to carry out the provisions of this chapter.
2. Appoint such committees, review panels, examiners, officers, employees, agents, attorneys, investigators and other professional consultants and define their duties and incur such expense as it may deem proper or necessary to carry out the provisions of this chapter, the expense to be paid as provided in this chapter.
3. Fix the time and place for and conduct examinations for the granting of licenses to practice dentistry, dental hygiene and dental therapy.
4. Examine applicants for licenses to practice dentistry, dental hygiene and dental therapy.
5. Collect and apply fees as provided in this chapter.
6. Keep a register of all dentists, dental hygienists and dental therapists licensed in this State, together with their addresses, license numbers and renewal certificate numbers.
7. Have and use a common seal.
8. Keep such records as may be necessary to report the acts and proceedings of the Board. Except as otherwise provided in [NRS 631.368](#), the records must be open to public inspection.
9. Maintain offices in as many localities in the State as it finds necessary to carry out the provisions of this chapter.
10. Have discretion to examine work authorizations in dental offices or dental laboratories.

[Part 4:152:1951; A [1953, 363](#)] — (NRS A [1963, 150](#); [1967, 865](#); [1993, 2743](#); [2009, 3002](#); [2017, 989, 2848](#); [2019, 3205](#), effective January 1, 2020)



STATE OF NEVADA  
LEGISLATIVE COUNSEL BUREAU

LEGISLATIVE BUILDING  
401 S. CARSON STREET  
CARSON CITY, NEVADA 89701-4747  
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LEGISLATIVE COMMISSION (775) 684-6800

JASON FRIERSON, *Assemblyman, Chair*  
Rick Combs, *Director, Secretary*

INTERIM FINANCE COMMITTEE (775) 684-6821

MAGGIE CARLTON, *Assemblywoman, Chair*  
Cindy Jones, *Fiscal Analyst*  
Mark Krmpotic, *Fiscal Analyst*

RICK COMBS, *Director*  
(775) 684-6800

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**Legislative Counsel Bureau  
Budget Account 327-2631  
Governor's Recommended Budget  
2019-2021 Biennium**

### **Overview**

The Legislative Counsel Bureau (LCB) is the central, non-partisan staff for the Legislature. The LCB consists of the Legislative Commission, the Interim Finance Committee, a Director and five divisions. The five divisions include:

- ❖ Administrative Division
- ❖ Audit Division
- ❖ Fiscal Analysis Division
- ❖ Legal Division
- ❖ Research Division

### **Budget Development Process**

For the first time in many biennia, the preparation of the budget for the LCB did not begin with the consideration of a cap or other restriction regarding what could be requested. I asked the Division Chiefs of the five LCB divisions to provide me with their requests, and after some minor adjustments, those requests were submitted to the Legislative Commission for its consideration at its meeting conducted on December 19, 2018. At that meeting, the Legislative Commission authorized the Director to submit to the Governor the proposed budget with only a few minor changes from what was requested for inclusion in the Governor's recommended budget. The members of the Legislative Commission did not approve all of the items in the budget but approved forwarding the budget to the Governor so that it could be considered by the money committees during the legislative session.

The Governor's recommended budget includes enhancement requests for new positions, upgrades for existing positions, increased funds for travel and training and technology and other equipment improvements. Each of these enhancement will be discussed in greater detail as we proceed through the remainder of this presentation. The Governor's recommended budget also includes a one-shot appropriation totaling a little over \$1.8 million for the payment of dues to national organizations, for computer hardware replacements for various divisions and units of the LCB and for two building maintenance projects. Those one-shot requests will be discussed in further detail when the bill including the appropriation is heard by the money committees. At that time I will also provide details regarding additional one-time projects totaling approximately \$3 million

that we are proposing to fund with uncommitted money from the Legislative Fund.

After the Legislative Commission approved the submittal of the recommendation for inclusion in the Governor's budget, the Administration notified LCB staff that the Governor was including a cost of living adjustment (COLA) of 3 percent in FY 2020 for state employees in his recommended budget. As the Legislature has done in past biennia when it has approved a COLA for state employees, the Governor has pooled the funding for the COLA rather than including it in the agencies' individual budgets. Although the Governor's recommended budget does not include a separate amount for the COLA for Legislative Branch employees, the Salary Adjustment account (BA 4883) administered by the Governor's Office of Finance includes a lump sum of \$31.3 million in FY 2020 and \$31.6 million in FY 2021 for all state employee COLAs. I will work with the Fiscal Analysis Division to ensure that the appropriation necessary to fund the 3 percent COLA for Legislative Branch employees is reduced from Salary Adjustment account and is made directly to the Legislative Fund at the end of the budget review process. We requested \$856,191 in FY 2020 and \$864,106 in FY 2021 for the costs of COLAs for Legislative Branch employees.

The Legislative Commission's recommendation was submitted to the Budget Office on December 30, 2016. Other than adjustments to fringe benefits and rate changes, the Governor's recommended budget is identical to the request that was approved by the Legislative Commission on December 19, 2018.

### **General Fund Appropriations**

The Governor's recommended budget for the LCB calls for appropriations from the State General Fund totaling approximately \$36.0 million in FY 2020 and \$35.3 million in FY 2021. The total proposed biennial appropriation of approximately \$71.3 million for the 2019-2021 biennium is an increase of approximately \$5.5 million (8.4 percent) over the appropriation approved for the current biennium.

### **Personnel**

The LCB budget account includes base funding for the continuation of 266.25 funded full-time equivalent (FTE) permanent positions for the 2019-2021 biennium. The staff provides a variety of services to Legislators and the public and is required to maintain neutrality and to avoid participation in partisan activities or groups. The Governor's recommended budget includes enhancement funding for a net addition of 6.75 FTE permanent positions for the LCB.

### **Salary Increases for Director and Division Chief Positions**

Based on a recommendation from the Legislative Commission when the budget for the LCB was approved for transmittal to the Governor's Office of Finance, the Governor's recommended budget includes funding for 5 percent salary increases for six LCB Division Chiefs and the LCB Director. The Governor's recommended budget includes an additional one grade increase for the Chief of the Administrative Division position to bring that position more in line with the salaries for the LCB's other Division Chief positions. The 5 percent salary increases for Division Chiefs and the LCB Director are reflected in Decision Unit E805 in the Governor's recommended budget. The cost for those increases is \$58,055 in each year of the 2019-2021 biennium. The requested additional increase

for the Chief of the Administrative Division is included in E807 in the Governor's recommended budget. The cost associated with that increase is \$7,188 in each year of the biennium.

### **Funding Summary**

The LCB budget account is funded primarily through General Fund appropriations (98.4 percent) with almost all of the remaining revenue coming from gift shop sales and charges for services by the Legal Division.

	<b>FY 2018 Budgeted</b>	<b>FY 2020 Gov. Rec.</b>	<b>FY 2019 Budgeted</b>	<b>FY 2021 Gov. Rec.</b>
<b><u>Revenue</u></b>				
General Fund	\$32,711,836	\$36,016,871	\$33,081,325	\$35,322,604
Highway Fund	\$5,000	\$5,000	\$5,000	\$5,000
Balance Forward	\$0	\$0	\$0	\$0
Transfers	\$251,945	\$252,883	\$249,870	\$251,864
Other	\$789,609	\$324,033	\$383,918	\$335,120
<b>Total Revenue</b>	<b>\$33,758,390</b>	<b>\$36,598,787</b>	<b>\$33,720,113</b>	<b>\$35,914,588</b>
<b><u>Expenditures</u></b>				
Payroll	\$28,346,367	\$30,531,140	\$29,316,150	\$31,062,498
Operating	\$5,412,023	\$6,067,647	\$4,403,963	\$4,852,090
<b>Total Expenditures</b>	<b>\$33,758,390</b>	<b>\$36,598,787</b>	<b>\$33,720,113</b>	<b>\$35,914,588</b>
<b>Positions (FTE)</b>	<b>266.25</b>	<b>273.00</b>	<b>266.25</b>	<b>273.00</b>

## Legislative Commission and Committees

### Overview

The LCB budget includes funding for the activities of the Legislative Commission and other committees that meet during the interim between legislative sessions.

### Budget Highlights

The base budget for Legislative Commission includes funding for the annual independent audit of the Legislative Counsel Bureau's financial statements, the costs of sign language interpreters that are needed for Interim committee meetings and for meetings with individual Legislators when the Legislature is not in session, and the costs for the meetings of statutory committees and interim studies and travel for Legislators to attend non-legislative meetings of committees to which they are appointed during the Interim. For the 2019-2021 biennium, the base budget also includes funding for the contract to administer the Legislature's confidential sexual harassment reporting system.

Prior to the current biennium, the budget for the Legislative Commission had not included funding for out-of-state travel for Legislators to attend meetings of national organizations for many years. The 2017 Legislature approved \$1,000 per Legislator per year to attend meetings of organizations to which the Legislature pays dues, and funding for attendance of those meetings is continued in the base budget. With the approval of the Chair of the Legislative Commission, the base budget was increased to provide \$16,634 for the operations of the Nevada Youth Legislature for the 2019-2021 biennium.

The Commission and committees portion of the budget assumes that all meetings, except meetings of the Public Lands Committee and the Committee for the Review and Oversight of the Tahoe Regional Planning Agency and the Marlette Lake Water System, will be conducted via videoconference and that members will attend the meetings in the location nearest their homes. The recommendation includes \$35,000 for interim committees or new statutory committees as the Legislature deems appropriate. **Any new committees or additional studies will need to be funded before the Legislature closes the budget at the end of session.**

### Funding Summary

	FY 2018 Budgeted	FY 2020 Gov. Rec.	FY 2019 Budgeted	FY 2021 Gov. Rec.
<b><u>Revenue</u></b>				
General Fund	\$289,724	\$297,247	\$192,661	\$209,763
Highway Fund	\$5,000	\$5,000	\$5,000	\$5,000
Transfers	\$24,949	\$25,328	\$22,874	\$23,064
Other	\$8,989	\$7,947	\$1,498	\$3,034
<b>Total Revenue</b>	<b>\$328,662</b>	<b>\$335,522</b>	<b>\$222,033</b>	<b>\$240,861</b>
<b><u>Expenditures</u></b>				
Payroll	\$0	\$0	\$0	\$0
Operating	\$328,662	\$335,522	\$222,033	\$240,861
<b>Total Expenditures</b>	<b>\$328,662</b>	<b>\$335,522</b>	<b>\$222,033</b>	<b>\$240,861</b>

## Administrative Division

### **Overview**

The Administrative Division provides operating and technical support to LCB divisions and the Legislature. The division is responsible for accounting and human resources; audio and video; communications; inventory; information technology; janitorial; maintenance of buildings and grounds; purchasing; legislative police; parking; and shipping and receiving.

### **Budget Highlights**

The base budget includes funding for the continuation of 89.25 FTE positions throughout the 2019-2021 biennium.

The base budget includes \$25,000 in each year of the biennium for contract services expenses for the Information Technology Services Unit. This amount has historically been built into the budget to allow us the ability to use consultants as necessary for the design of new programs and to improve functionality of existing systems. The base budget also reflects increases in costs for ongoing maintenance of Broadcast and Production and Information technology equipment and software and reflects projected increases in building maintenance costs for the upcoming biennium.

- **Decision Unit E226** includes a restructuring of positions within the Accounting Unit, which would eliminate a half-time Accounting Technician position and would increase a 0.75 FTE Accounting Technician to full-time. With two part-time positions in such a small unit, it has been difficult to find qualified applicants who are looking for the specific part-time schedules we have had available. We believe that even though this request would reduce the total FTE for the Accounting Unit by 0.25, it will be easier to ensure that the Unit's positions are filled rather than vacant in the future. This request would reduce General Fund appropriations by \$28,328 in FY 2020 and by \$30,496 in FY 2021.
- **Decision Unit E710** provides for the replacement of the mailing machine used by the General Services Unit to provide mail services for the Legislative Branch. The request would increase General Fund appropriations by \$9,000 in FY 2020.
- **Decision Unit E807** includes a one-grade increase for an Administrative Assistant position in the Legislative Police Unit due to the review of the position's duties with respect to other similar positions within the Administrative Division. This request would increase General Fund appropriations by \$2,374 in FY 2020 and by \$2,274 in FY 2021.
- **Decision Unit E900** transfers the Silver-Haired Legislative Forum Coordinator position from the Administrative Division's Las Vegas Office Unit to the Research Division to improve the policy and research services provided to the Forum. Although the request results in a reduction in General Fund appropriations for the Administrative Division, the identical amount of funds are added to the budget for the Research Division.

**Funding Summary**

With the exception of some minor amounts received for cell phone tower rental and compensation for services from other accounts, the Administrative Division is funded through General Fund appropriations.

	<b>FY 2018 Budgeted</b>	<b>FY 2020 Gov. Rec.</b>	<b>FY 2019 Budgeted</b>	<b>FY 2021 Gov. Rec.</b>
<b><u>Revenue</u></b>				
General Fund	\$9,811,052	\$10,454,664	\$10,178,687	\$10,637,929
Transfers	\$30,000	\$30,000	\$30,000	\$30,000
Other	\$20,370	\$23,586	\$15,020	\$14,586
<b>Total Revenue</b>	<b>\$9,861,422</b>	<b>\$10,508,250</b>	<b>\$10,223,707</b>	<b>\$10,682,515</b>
<b><u>Expenditures</u></b>				
Payroll	\$7,714,907	\$8,247,156	\$7,346,336	\$8,304,095
Operating	\$2,146,515	\$2,261,094	\$2,196,359	\$2,378,420
<b>Total Expenditures</b>	<b>\$9,861,422</b>	<b>\$10,508,250</b>	<b>\$9,542,695</b>	<b>\$10,682,515</b>
<b>Positions (FTE)</b>	<b>89.25</b>	<b>88.00</b>	<b>89.25</b>	<b>88.00</b>

## Audit Division

### **Overview**

The Audit Division performs post audits of the Executive and Judicial Branches of state government as part of the Legislature's oversight responsibility for public programs. The Division also ensures that an audit of Nevada State Government (the single-audit) is conducted each year. This audit is necessary to ensure the continued funding of federal programs.

### **Budget Highlights**

The base budget for the Audit Division includes funding for the continuation of 29 FTE positions throughout the 2019-2021 biennium. The Division still is one auditor position short of the staffing level it had achieved prior to the budget reductions that resulted from the Great Recession. The base budget also includes sufficient in-state travel funds to conduct the audits that are included in the Basic Audit program for the next two years that was approved by the Legislative Commission at its August 30, 2018, meeting. Finally, the base budget reflects significant increased costs for contract services based on the Audit Subcommittee's recent approval of the contract for the statewide audit.

- **Decision Unit E226** includes funding for two new Deputy Auditor positions to allow the Audit Division to maintain a constant presence at the Division of Health Care Financing and Policy given the significant funding that flows through the Medicaid program. The two positions would be supervised by an existing Audit Supervisor, and existing audit staff could assist when needed. The Audit Division's last two audits of the Division of Health Care Financing and Policy were issued in 2008 and 2015 and both audits identified significant overpayments to providers.

A separate team of dedicated staff will allow the Audit Division to develop and maintain expertise regarding Medicaid, which will enable the Division to be more efficient and effective in conducting Medicaid audits. The two new positions would result in increased General Fund appropriations totaling \$178,762 in FY 2020 and \$227,716 in FY 2021.

- **Decision Unit E226** also includes an additional new Deputy Auditor to assist with oversight of governmental and private facilities for children and child welfare agencies. Pursuant to NRS 218G.575 the Audit Division performs a variety of oversight activities of governmental and private facilities for children. This includes, in part, receiving and reviewing complaints filed by a child or other person on behalf of child, conducting on-site reviews and inspections, performing unannounced site visits, reviewing policies and procedures, and conducting surveys. The Division also reviews case files of child fatalities and near fatalities when a child welfare agency had prior contact with a child or family. This involves a detailed review of approximately 100 case files each biennium.

In total, Nevada has about 60 facilities which include correction and detention, child welfare, mental health treatment, substance abuse treatment, group homes, residential centers, and foster care entities. These facilities house more than

1,600 children and approximately 1,500 complaints are filed with our office annually. Of these facilities, the Audit Division conducts approximately 3 detailed reviews and 4 unannounced site visits annually. Therefore, Audit Division on-site coverage of these facilities can be improved with an additional position. The additional position would increase General Fund appropriations by \$72,899 in FY 2020 and \$91,376 in FY 2021.

### **Funding Summary**

The Audit Division is funded entirely through appropriations from the State General Fund.

	<b>FY 2018 Budgeted</b>	<b>FY 2020 Gov. Rec.</b>	<b>FY 2019 Budgeted</b>	<b>FY 2021 Gov. Rec.</b>
<b><u>Revenue</u></b>				
General Fund	\$3,657,913	\$4,166,600	\$3,836,267	\$4,334,137
<b>Total Revenue</b>	<b>\$3,657,913</b>	<b>\$4,166,600</b>	<b>\$3,836,267</b>	<b>\$4,334,137</b>
<b><u>Expenditures</u></b>				
Payroll	\$3,426,041	\$3,832,654	\$3,578,744	\$4,004,746
Operating	\$231,872	\$333,946	\$257,523	\$329,391
<b>Total Expenditures</b>	<b>\$3,657,913</b>	<b>\$4,166,600</b>	<b>\$3,836,267</b>	<b>\$4,334,137</b>
<b>Positions (FTE)</b>	<b>29.00</b>	<b>32.00</b>	<b>29.00</b>	<b>32.00</b>



## Fiscal Analysis Division

### **Overview**

The Fiscal Analysis Division provides the Legislature with the capability for independent review and analysis of budgetary, tax and fiscal matters. The division examines the Governor's recommended budget and suggests possible adjustments and provides expenditure and revenue analyses to aid the legislative money and tax and revenue committees. The division is also responsible for providing administrative support and revenue projections for the Economic Forum and for ensuring that fiscal notes are provided for legislation as required by law.

### **Budget Highlights**

The base budget for the Fiscal Analysis Division includes funding for the continuation of 29 FTE positions throughout the 2019-2021 biennium. The base budget includes funding for the continuation of contracts with Moody's for revenue projection services and with InSite for school expenditure reporting.

- **Decision Unit E227** includes General Fund appropriations totaling \$6,371 in FY 2020 and \$3,185 in FY 2021 for increased training costs for the Fiscal Analysis Division. The Fiscal Analysis Division requests to send two staff members in FY 2020 and one staff member in FY 2021 to the Legislative Staff Management Institute training conducted in Sacramento each year. This 8-day course is conducted by The University of Southern California Sol Price School of Public Policy and the California State University Sacramento Center for California Studies. The course provides the opportunity for legislative staff to develop leadership and consensus building skills in preparation for further leadership opportunities.
- **Decision Unit E228** requests \$156,000 in General Fund appropriations for FY 2020 for upgrades to the Budget Analysis System of Nevada (BASN), which is used by the Division to analyze and review the Agency Request and The Executive Budget and to finalize the legislatively approved budget.

BASN is the Legislative Branch's counterpart to the Nevada Executive Budget System (NEBS) that is utilized by the Executive Branch to build and transmit the Agency Request and Governor's Executive Budget, and then to receive and load the legislatively approved budget. Both NEBS and BASN are built with similar system architecture/functionality, and were developed and built by the same vendor. The Governor's Finance Office has included in its budget request \$1.44 million to upgrade NEBS. This request is contingent upon the approval of the companion one-shot appropriation request (BDR 1165) made by the Governor's Finance Office.

- **Decision Unit E230** requests \$7,635 in FY 2020 and \$5,000 in FY 2021 to ensure the Division's SharePoint system is functionally maintained and immediate assistance is available in the event the system malfunctions. The funding would allow a Program Analyst to attend a SharePoint 2016 Power End User Course in Reno. This training will provide the attendee with the ability to manage and share

our content, create new pages in our SharePoint site, and automate business processes. This person will then be responsible for training additional staff, to ensure continuity of SharePoint in the future. The funding would also be used to secure the services of a vendor to provide helpdesk support for SharePoint during the biennium if issues arise that cannot be addressed by LCB staff.

- **Decision unit E720** requests General Fund appropriations of \$14,020 in FY 2020 for a new video conferencing system for the Division's west conference room and to replace the conference table in the west conference room and the chairs in both of the Division's conference rooms.

### **Funding Summary**

The budget for the Fiscal Analysis Division is funded entirely through General Fund appropriations.

	<b>FY 2018 Budgeted</b>	<b>FY 2020 Gov. Rec.</b>	<b>FY 2019 Budgeted</b>	<b>FY 2019 Gov. Rec.</b>
<b><u>Revenue</u></b>				
General Fund	\$3,945,225	\$4,286,410	\$4,099,010	\$4,169,177
Other	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$3,945,225</b>	<b>\$4,286,410</b>	<b>\$4,099,010</b>	<b>\$4,169,177</b>
<b><u>Expenditures</u></b>				
Payroll	\$3,572,310	\$3,699,339	\$3,689,338	\$3,734,846
Operating	\$372,915	\$587,071	\$409,672	\$434,331
<b>Total Expenditures</b>	<b>\$3,945,225</b>	<b>\$4,286,410</b>	<b>\$4,099,010</b>	<b>\$4,169,177</b>
<b>Positions (FTE)</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>

## Research Division

### Overview

The Research Division is the general information and service arm of the Legislature. It conducts research into a wide variety of subjects at the request of Legislators, legislative committees, other State and local officials, and citizens of Nevada. It also responds to inquiries concerning Nevada's government, laws, and public policy issues from residents, counterpart agencies, and public officials in other states. Division employees also provide primary staff report for most standing committees and some statutory and interim committees.

### Budget Highlights

The base budget for the Research Division includes funding for the continuation of 44 FTE positions throughout the 2019-21 biennium. The base budget has been adjusted for the projected In-State travel needs of the division as well for projected increase in costs for publications purchased for the Research Library.

- **Decision unit E226** includes \$45,562 in FY 2020 and \$93,167 in FY 2021 for the costs of continuing as permanent a session Geographic Information Systems (GIS) Analyst position increasing the Grade level for the position based on the duties associated with the permanent nature of the position. In addition to serving as LCB's primary redistricting specialist in the run-up to and during the 2021 Legislative Session, the position would also assist the various divisions of the LCB with responding to requests for "story maps" and other spatial representations.
- **Decision Unit E227** includes \$1,750 in each year of the 2019-2021 biennium for additional anticipated Out-of-State travel costs associated with the Research Librarian's tenure as Chair of NCSL's Legislative Research Librarians group.
- **Decision Unit E807** includes \$24,463 in FY 2020 and \$24,413 in FY 2021 to upgrade an existing Grade 44 Principal Research Analyst position to a Grade 46 Senior Principal Policy Analyst position and to upgrade the Manager of Research Policy Assistants position from a Grade 33 to a Grade 36. The upgrade for the Principal Research Analyst is a continuation of the Division's efforts to create a more defined career track for Division personnel and to enhance succession planning efforts within the Division. The upgrade for the Manager of the Research Policy Assistants is to recognize the incumbent's to take on additional duties associated with recruiting and training Policy Assistants in addition to her other supervisory duties.
- **Decision Unit E900** transfers the Silver-Haired Legislative Forum Coordinator position from the Administrative Division's Las Vegas Office Unit to the Research Division to improve the policy and research services provided to the Forum. Although the request results in a reduction in General Fund appropriations for the Administrative Division, the identical amount of funds are added to the budget for the Research Division.

**Funding Summary**

The activities of the Research Division are funded almost entirely with General Fund appropriations. The Division receives a small amount of funding from outside agencies for the funding of particular positions dedicated to the subject matter of the funding agencies.

	<b>FY 2018 Budgeted</b>	<b>FY 2020 Gov. Rec.</b>	<b>FY 2019 Budgeted</b>	<b>FY 2021 Gov. Rec.</b>
<b><u>Revenue</u></b>				
General Fund	\$5,030,889	\$5,356,899	\$5,113,217	\$5,416,480
Transfers	\$68,405	\$68,405	\$68,405	\$68,405
Other	\$0	\$0	\$0	\$0
<b>Total Revenue</b>	<b>\$5,099,294</b>	<b>\$5,425,304</b>	<b>\$5,181,622</b>	<b>\$5,484,885</b>
<b><u>Expenditures</u></b>				
Payroll	\$4,956,460	\$5,236,871	\$5,055,349	\$5,342,905
Operating	\$142,834	\$188,433	\$126,273	\$141,980
<b>Total Expenditures</b>	<b>\$5,099,294</b>	<b>\$5,425,304</b>	<b>\$5,181,622</b>	<b>\$5,484,885</b>
<b>Positions (FTE)</b>	<b>44.00</b>	<b>46.00</b>	<b>44.00</b>	<b>46.00</b>

## Legal Division

### Overview

The Legal Division drafts bills, resolutions and legal opinions, provides Committee Counsel for all interim studies and most standing legislative committees, drafts and reviews administrative regulations, and serves as legal adviser to the Legislature and the other divisions of the LCB. The Division also codifies and publishes the NRS and NAC, state agency pamphlets and several compilations of selected portions of NRS. The staff produces an electronic version of the statutes and regulations and other publications titled the *Official Nevada Law Library*. The Division also produces and distributes the BDR list and the *Register of Administrative Regulations*. In conjunction with its publications program, the Division also operates the State Printing Office and the Nevada Legislative Gift Shop.

### Budget Highlights

The base budget for the Legal Division includes funding for the continuation of 75 FTE permanent positions throughout the 2019-2021 biennium. The base budget also includes increased funding for In-State travel and contract services in the upcoming biennium and funding for a projected increase in printing costs.

**Decision unit E226** includes General Fund appropriations totaling \$122,999 in FY 2020 and \$168,726 in FY 2021 for two new positions for the Legal Division. The request includes a new Associate Law Indexer position to assist with the indexing function of the Division's workload and a new Paralegal position to assist with a current significant overtime requirement within the paralegal function of the office.

**Decision unit E227** includes General Fund appropriations totaling \$8,099 in FY 2020 and \$13,859 in FY 2021 for additional travel and training to provide additional opportunities for Division staff to develop expertise in areas of concern to the Legislature.

**Decision unit E229** includes General Fund appropriations totaling \$4,962 in each fiscal year of the 2019-2021 biennium to provide for increased advertising of the Legal Division's publications, which currently support the Division's budget and are being proposed to offset session costs in the upcoming biennium. The proposal to use the publications revenue to offset session costs is addressed in more detail below.

**Decision unit E231** transfers publications sales revenues totaling \$471,770 in FY 2020 and \$80,950 in FY 2021 from the LCB account to instead offset the costs of legislative sessions. Due to the timing associated with completion of publications, the revenues can vary drastically from year to year and would be better suited to cover costs that are tracked by biennium rather than by fiscal year. Additionally, the transfer of the revenues would allow the Legal Division to focus more on providing legal services than selling publications.

Although this request increases General Fund appropriations in this account by \$552,720 over the biennium, a corresponding decrease has been made in the Governor's recommended budget to the General Fund appropriation for the costs of the 2021 Legislative Session. There is no net impact to the General Fund in the 2019-2021 biennium resulting from this recommendation, and the LCB as a whole will continue to ensure that sales of legislative publications are promoted aggressively.

- **Decision unit E807** includes \$152,890 in FY 2020 and \$154,727 in FY 2021 for the reclassification of a part-time secretary to full-time and grade increases for 16 of the division's employees. The request also includes a decrease in grade level for two positions as part of the restructuring of the office.

The reclassification is requested to convert a 0.75 intermittent Secretary position to a full-time permanent Administrative Assistant position. The cost for the reclassification would total \$30,141 in FY 2020 and \$30,160 in FY 2021. The reclassification is warranted based on the Division being required to take on a larger role in staffing committees during the Interim.

The position upgrades include the following:

- 2 Associate Law Indexer positions from Grade 38 to Grade 40
- 1 Assistant Law Indexer from Grade 33 to Grade 35
- 1 Computer Programmer from Grade 40 to Grade 42
- 1 Application Specialist from Grade 40 to Grade 43
- 1 Manager of Publications and Gift Shop from Grade 35 to Grade 38
- 1 Assistant Manager of Publications and Gift Shop from Grade 31 to Grade 35
- 1 Publications Clerk from Grade 29 to Grade 30
- 1 Deputy Administrator from Grade 37 to Grade 40
- 1 Editor from Grade 36 to Grade 40 with a title change to Paralegal Manager
- 1 Data Specialist from Grade 29 to Grade 30
- 4 Document Specialist positions from Grade 29 to Grade 30
- 1 Document Control Clerk from Grade 29 to Grade 30

The decrease in Grade levels are for the following:

- 1 Senior Paralegal at Grade 37 reduced to a Paralegal at Grade 36
- 1 Grade 37 Paralegal position reduced to a Grade 36 Paralegal

**Funding Summary**

If decision unit E231 is approved, much of the sources of revenue other than General Funds will be removed from the Legal Division budget. The remaining non-General Fund revenue sources will include regulation review fees and Gift Shop sales revenues.

	<b>FY 2018 Budgeted</b>	<b>FY 2020 Gov. Rec.</b>	<b>FY 2019 Budgeted</b>	<b>FY 2021 Gov. Rec.</b>
<b><u>Revenue</u></b>				
General Fund	\$9,977,033	\$11,455,051	\$9,661,483	\$10,555,118
Transfers	\$128,591	\$129,150	\$128,591	\$130,395
Other	\$760,250	\$292,500	\$367,400	\$317,500
<b>Total Revenue</b>	<b>\$10,865,874</b>	<b>\$11,876,701</b>	<b>\$10,157,474</b>	<b>\$11,003,013</b>
<b><u>Expenditures</u></b>				
Payroll	\$8,676,649	\$9,515,120	\$9,009,859	\$9,675,906
Operating	\$2,189,225	\$2,361,581	\$1,147,615	\$1,327,107
<b>Total Expenditures</b>	<b>\$10,865,874</b>	<b>\$11,876,701</b>	<b>\$10,157,474</b>	<b>\$11,003,013</b>
<b>Positions (FTE)</b>	<b>75.00</b>	<b>78.00</b>	<b>75.00</b>	<b>78.00</b>